



Adna School District No. 226

Harassment, Intimidation or Bullying (HIB)
Sexual Harassment, Discrimination
Incident Reporting Form

Reporting person (optional): _____

Targeted student: _____

Your email address (optional): _____

Your phone number (optional): _____ Today's date: _____

Name of school adult you've already contacted (if any): _____

Name(s) of alleged aggressor (if known):

On what dates did the incident(s) happen (if known):

Where did the incident happen? Circle all that apply.

- | | | | | | | |
|-------------|---------------------------|----------|------------|--------------------------|-----------|---------------------|
| Classroom | Hallway | Restroom | Playground | Locker room | Lunchroom | Sport field |
| Parking lot | School bus | Internet | Cell phone | During a school activity | | Off school property |
| | On the way to/from school | | | | | |

Other (Please describe.) _____

Please check the box that best describes what the aggressor did. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
- Putting the student down and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- Other

If you select other, please describe: _____

Why do you think the harassment, intimidation, bullying, sexual harassment or discrimination occurred?

Were there any witnesses? Yes No If yes, please provide their names:

Did a physical injury result from this incident? If yes, please describe.

Was the target absent from school as a result of the incident? Yes No If yes, please describe

Is there any additional information?

District Compliance Officer, Adna Elementary Principal, Lisa Dallas 748-7029 ph. dallasl@adnaschools.org email

Adna Middle/High School Principal, Kevin Young 748-8552 ph. youngk@adnaschools.org email

Superintendent, Jim Forrest 748-0362 ph. forrestj@adnaschools.org email

Mailing Address: PO Box 118, Adna, WA 98522

-----For Office Use-----

Received by: _____

Date received: _____

Action taken: _____

Parent/guardian contacted: _____

Circle one: Resolved Unresolved

Referred to: _____