



Adna School District No. 226

Harassment, Intimidation or Bullying (HIB)
Sexual Harassment, Discrimination
Incident Reporting Form

Reporting person (optional): _____

Targeted student: _____

Your email address (optional): _____

Your phone number (optional): _____ Today's date: _____

Name of school adult you've already contacted (if any): _____

Name(s) of alleged aggressor (if known):

On what dates did the incident(s) happen (if known):

Where did the incident happen? Circle all that apply.

- Classroom, Hallway, Restroom, Playground, Locker room, Lunchroom, Sport field, Parking lot, School bus, Internet, Cell phone, During a school activity, Off school property, On the way to/from school

Other (Please describe.) _____

Please check the box that best describes what the aggressor did. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
Getting another person to hit or harm the student
Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
Putting the student down and making the student a target of jokes
Making rude and/or threatening gestures
Excluding or rejecting the student
Making the student fearful, demanding money or exploiting
Spreading harmful rumors or gossip
Cyber bullying (bullying by calling, texting, emailing, web posting, etc.
Other

If you select other, please describe: _____

Why do you think the harassment, intimidation, bullying, sexual harassment or discrimination occurred?

Were there any witnesses? Yes No If yes, please provide their names:

Did a physical injury result from this incident? If yes, please describe.

Was the target absent from school as a result of the incident? Yes No If yes, please describe

Is there any additional information?

District Compliance Officer, Adna Elementary Principal, Lisa Dallas 748-7029 ph. dallasl@adnaschools.org email

Adna Middle/High School Principal, John Johnson 748-8552 ph. johnsonj@adnaschools.org email

Superintendent, Thad Nelson 748-0362 ph. nelsontj@adnaschools.org email

Mailing Address: PO Box 118, Adna, WA 98522

-----For Office Use-----

Received by: _____

Date received: _____

Action taken: _____

Parent/guardian contacted: _____

Circle one: Resolved Unresolved

Referred to: _____