

Adna School District

School Reopening Plan

Phase #1- Distance Learning

2020-2021

Schedule Format

School instruction will take place from individual classrooms, or a safe location, Monday- Friday in all buildings

Technology Devices

Chromebooks will be issued to each student

Instructional Delivery

Elementary

Google Dojo and Zoom Networking Teachers will deliver lessons and communicate with students using these platforms.

Middle High School

Google Classroom Zoom networking

Teachers will deliver lessons and communicate with students using these platforms

Hard copy materials will be delivered and picked up on a weekly basis

Elementary: Thursday Delivery

Middle High School: Wednesday Delivery

Teacher Office Hours

Teachers will be preparing and providing lessons from 8:30Am to 12:30 PM. Teacher office hours will be from 1:00PM to 3:30PM Monday – Friday. Hours may be modified if direct instruction of small groups is permitted.

Student Learning Time

We will follow the Washington State Office of Public for instruction time for each schedule. guidance instruction for each grade level.

Attendance/ Grading

Every student must be involved in each day's lessons in order for them to be in attendance. A daily log tool will be introduced. Grading will be based on quality and completion of work and daily participation.

Middle High School: Grading A-F

Elementary Grading: Standards Based

Teacher Training

A Robust Professional development program will be providing for teachers around the following topics and priorities

- Google Classroom, Google Dojo and Zoom Networking (Direct instruction, communication, assignment delivery of remote instruction, etc.).
- Use of other online tools and resources available through ESD 113
- Social emotional needs of students' families and staff in remote learning environments
- Essential standards, assessments and grading practices
- Collecting and responding to student feedback in a remote setting
- Understanding the latest guidance from Health experts on COVID=19 health and safety recommendations.

Student / Parent Training

We will prioritize our efforts to ensure we are delivering quality instruction and will ask parents/guardians to be part of the process The first three days of school will be a time for parent/student /teacher conferences and opportunity for parents and students to interact with teacher to learn about remote learning tools teaching will be using.

Nutrition

Breakfast and lunch will be available to students at district pick up locations. Food safety, service options, menus and payment are still to be decided.

Communication

We will use Skyward as our primary information communication tool. We will be sending out information to update your profiles so we can communicate with all families more effectively

Connectivity Issues

If a student /family has connectivity problems, the district will attempt to provide a solution. If connectivity is not possible, we will have alternatives in place that we will communicate to those individual students and families.

Meals

Will be available on request at a cost. Free and Reduced status will be in effect

Special Education Students

Will meet with Special education teacher for hours required in their IEP

Transportation will be available.

Adna School District
School Reopening Plan
Phase #2 – Hybrid Schedule
2020-2021

**Elementary 4 days a week in person, Distance Learning
1 day per week**

**Secondary Hybrid Model in person 2 days a week
Distance Learning 1 day per week**

The District will always focus on prioritizing the health and safety of staff and families as the most important consideration for all reopening decisions.

State requirements for reopening:

- Face coverings for students and Staff
- Health Checks before entering buildings
- Physical distancing of students

School Schedules

Based on thorough site inspection at each school to determine classroom capacity given physical distancing requirements, The Restart Committee determined that Adna Elementary will be able to serve all students. Four (4) days per week with slightly modified daily schedules and program. Students will engage in distance learning activities one (1) day per week.

Adna Middle High School must reduce the number of students attending daily to meet physical distancing requirements. The building will be operating on a hybrid attendance model where students attend in person two (2) days and engage in distance learning activities three (3) days per week.

These schedules offer:

- Predictable schedule for families, students and teachers, community child care tutoring and activities
- Priority for secondary students with the same family to follow same daily schedule.
- Fridays provides equitable access to students requiring additional educational services.

We will recommend that we offer parents the option of enrolling their student in 100% remote distance learning 2.0 model off site

Physical Distancing

Physical distancing within each group of students will be facilitated as much as possible

Drop –off and pick up

- Each school will develop a system for drop off and pick up that keeps families at least 6 feet from each other and reduces their need to enter school

Hygiene Practices

- Universal distance signage will be posted throughout schools
- Children and adults will be taught hand washing techniques
- Limits on bathroom usage Hand sanitizer throughout building and classrooms
- Surface sanitizer spray bottles will be provided in each classroom
- Disinfecting high touch surfaces and spaces, restrooms, offices and common spaces will be disinfected daily
- HVAC filtration systems will be inspected and filters replaced 3 times per year.
- HVAC system will 100% outside air in circulation

Health Screenings

A screening protocol for students' staff and visitors will be in place for all District facilities including school buses. Screening will be consistent with options provided by state and local health officials and agencies.

Screening of students and staff will occur at the beginning of each school day either when arriving at school or as students enter the school bus.

Parents will provide signed daily student health attestation. See Attachment 1

The District Nurse will work with Building Principals to ensure screening protocols adhere to state guidance and expectations. Principals will determine which staff are assigned to student and staff screenings both school locations.

School Nurse will monitor and track all data gathered from health screenings.

COVID 19 Symptoms/Positive Tests (response Plan)

To prepare for the potential of students or staff showing symptoms of while at school, schools will have a response and communication plan in place that includes communication with staff, families and their local health departments.

Returning to school after having suspected signs of COVID 19

- At least 72 hours have passed since recovery- defined as no fever without the use of medication and improvement in respiratory signs like cough and shortness in breath And
- * and at least 10 days have passed since signs first showed up OR
- *It has been at least 72 hours since recovery and a health provider has certified that the student does not have suspected or confirmed COVID=19
- If a person believes they have had close contact to someone with COVID-19 but they are not sick, they should watch their health for signs of fever, cough shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, childcare, school, or public places for 14 days.

Workplace Employee Health and Safety

The Health personnel group examined a variety of recommendations from OSPI and Labor and Industries regarding health screenings, Face covering physical distancing and protecting high risk employees.

- Launch “stay at home when sick “Campaign
- All 504 and Individualized Education Program (IEP) plans will be reviewed for accommodations regarding masks/shields and physical distancing
- Complete and implement, and communicate procedures for wellness screening before school starts
- Wellness screening method for all students not cleared at home will be done at school
- If a student arrives or become ill at school, the student will be directed to a quarantine room. The quarantine room at the elementary will be the conference room both buildings

Standard health rooms will provide routine health services at both schools. Both have immediate exist access.

Staff Health

- All staff will wear cloth face cover or protective face shields while at the work place, per Washington State Labor and Industries guidelines
- The district will provide face covering for all employees and students
- Employees working with students who cannot a face covering for reasons approved by the DOH will be provided with appropriate PPE.
- Health Screening Employees will complete twelness screening prior to reporting to work
- Employees assisting with wellness screening will be provided appropriate PPG as described by the DOH, CDC and L&I.
- District will provide appropriate PPE and training for employees who must perform tasks that cannot be accomplished by physical distancing
- Communications
- The district will request that employee at increased risk of severe illness due to medical categories as defined by the CDC self-identify. No employee in an increased risk category shall be required to work without PPE on any task that cannot be performed without physical distancing, or with students or staff who cannot wear face coverings.

Food Services

The Food Service Staff work group reviewed Food and Nutrition Operations and plans to safely return back to school and explore concerns, including food safety, service options, menus, and payment.

Onsite Learners

- Simplified Grab and Go items will be offered for students to choose from
- Skyward point of sale system will be used to track meals served and eligibility status.
- No salad bar or self-service options will be offered
- Students will eat meals in assigned classroom
- Meals will be packaged in portable containers to be taken with students back to their classroom

Remote Learners

- Pre Packaged grab and go meals will be made available to students who need meals on remote learning days
- A system will be developed to receive orders, track meals served, and distribute the take home meals (Breakfast and Lunch) on the days the students are on-line
 - + Example: Student is doing onsite Learning on Mondays and Wednesdays. On Monday, the student will be sent home with a cold breakfast and lunch to be eaten on Tuesday.
 - On Wednesday, the student will be sent home with two breaks and lunches to be eaten on Thursday and Friday.
- The option to receive a 5-day meal kit will be made available to families who choose to enroll their students in a 100 percent remote distance learning program model offsite.

Attendance

- * We will follow all guidance and direction from OSPI for student attendance and student engagement reporting requirements, including taking attendance and maintain attendance records regardless of the model of instruction delivery (see OSPI Reopening Washington Schools: Questions and Answers for school Districts)

Transportation

Student safety is at the core of transporting our students every day. Public health is now part of that safety, including face coverings and extra bus sanitation. FIRST STUDENT will develop a plan for training of drivers to support health precautions guidance for transportation of students provided by OSPI.

School Bus

- Encourage driving students to school as much as possible
- Educate families on required health screening and hand washing prior to arriving at the bus stop
- Educate and encourage parents to take students to the bus stop to help maintain physical distancing
- Drivers and Para educators will utilize cloth face coverings or face shields
- Students will wear face coverings or face shields
- Para educators will be assigned to each morning bus route to help with seating, physical distancing of students and collecting health attestations.
- Maximize outside air and keep windows open as much as possible
- Whenever possible try to maintain 6 ft. distance around the driver's compartment
- Students in the same household will be assigned to the same seat.

- Buses will be unloaded from front to rear. Assigned Para educators will assist with distancing will unloading buses.
- Students who are identified as ill or examined for COVID – 19 symptoms will be picked up by a parent/guardian and not transported home by bus.

Communications

Key information and changes to operations plan posted to school and district web pages. Social media, email, phone call and mailing will be utilized, as needed, to ensure all students and families are kept informed.

Lockers

Assigned only as needed

Band

Music staff is developing a plan for band and pep band. Within the limits of Health Department and OSPI Guidelines.

Technology

Devices will be provided to students engaged in remote learning as well as students who attend school daily

Profession Development

Distance learning professional development will be provided to all staff during the 3 state professional days in August. Focus will be on the use of google classroom, Google DOJO and zoom networking.

Distance Learning Programs

- Teachers will utilize Google Classroom, Google Dojo and Zoom networking as the distance learning platforms.
- District will work with teachers to plan instruction to facilitate the delivery of essential standards content and ways to modify/adapt instruction for a combination of remote and in-person teaching and learning
- Building will devise procedure for attendance for students not working in the classroom setting

Athletics and Activities

- The district will follow recommendations and guidance provided by Lewis County Health Department, DOH, OSPI and WIAA
- * Clubs and Activities that fall within the safety guidelines would be allowed to happen on campus or remote students are not on campus. The guidelines for these would be the same as the classroom safety requirements for indoor and outdoor spaces.

Community use of Facilities

Decisions regarding requests to use school district facilities will be made based upon state and local guidance, including any state or local restrictions applicable to groups gatherings, physical distancing, or any other health safety precautions.