

ADNA SCHOOL DISTRICT #226

Board Minutes

January 21, 2014

The regularly scheduled board meeting was called to order at 6:32 P.M. by Stan Long. Members present included Terry Bower, Tom Green, Bob Fay, Stan Long, and Jennifer Collins. Student Emma Echo lead the flag salute.

Approval of Revised Agenda of Board Meeting on January 21, 2014 – Bob Fay made a motion to approve the revised agenda. The motion passed.

Approval of Minutes of Board Meeting on December 17, 2013 – Jennifer Collins made a motion to approve the minutes. The motion passed.

Introductions

Stan Long welcomed the following visitors: Mike and Jennifer Krueger, Brian Echo, Emma Echo, Amy DeBolt, Cameron Stone, Andrea Stone, Cheryl Gibson, Jennifer Wisner,

Special Reports

a. Fifth Grade Reports -

The yearly fifth grade state reports have been completed and graded in the classrooms. Teachers Amy DeBolt and Cheryl Gibson each invited students to share their presentations with the Board. Emma Echo shared what she learned about the state of Wisconsin and Cameron Stone spoke on the state of Idaho. Both students did a great job.

b. Management Team –

Middle/High School Principal, Kevin Ryan reported on several successful academic and athletic events that had taken place through the course of the past month and provided Board members with dates for upcoming events.

Elementary Principal, Lisa Dallas reported on this year's successful winter concert and informed the Board that as part of the grant Mrs. Scheuber was awarded, the students will also receive an assembly with Blitz, the Seahawks mascot, after the superbowl.

Ronald Parker, reported on a list of maintenance items that had been taken care of in the past few weeks. The list included completion of wind storm clean up throughout the district, several general maintenance items, and working with Music 6000 to correct the audio in the middle/high school gym.

Business Manager, Katrin Williams, provided the Board with an updated cash flow chart for the month of December and reported an ending balance of \$773,967.84. Mrs. Williams also included the January enrollment of 582 students giving the district a total of 548.53 FTE (510 budgeted).

Administrative Assistant, LeeAnn Parker, reported the January 2014 accounts payable at \$299,651.58.

ASB Representative, Jake Ferrier was unable to attend the meeting. Ron Parker did share the ASB monthly report with the Board. The information included two past assemblies, the upcoming Sweethearts Ball, and the deadline for the inter-district box top challenge.

Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for January 2014.

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for December 2013.

Consent Items

a. Approval of January 2014 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of January 21, 2014, the Board does approve for payment as follows: General Fund Warrant Numbers 103248-103252 and 103280-103325, in the total amount of \$150,479.51; Capital Projects Fund Warrant Numbers 200131-200133, in the total amount of \$149,175.07; ASB Fund Warrant Numbers 400597-400616, in the total amount of \$15,137.16.

Bob Fay made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of January 2014 Payroll

Jennifer Collins made a motion to approve Consent Item(s) a thru b. The motion passed.

c. Approval of Resolution 13-14-03, Cancellation of ASB Warrant

Tom Green made a motion to approve Consent Item(s) c. The motion passed.

Public Participation – There was no public participation at this time.

Discussion Items

- a. Spotlight – Board members were provided information comparing costs from 2012-13 with the new 2014 postal rates and what other Lewis County School Districts do with their newsletters. LeeAnn Parker will further research ways to lower the cost of publication and distribution of the district’s bi-monthly newsletter.
- b. Food Service – Superintendent Forrest and Business Manager, Katrin Williams met with James Capen and Shana Marrs from Chartwells. After reviewing the most recent information Mr. Forrest feels that Chartwells is making a great effort towards changes that will positively impact the revenues and food quality. Another meeting with Mr. Capen and Chartwells Vice President has been scheduled for February.
- c. Middle/High School Covered Area Enclosure Capital Project – Superintendent Forrest provided preliminary Capital Projects budget information to the Board and asked if they had a preference of Architects. The Board suggested the district continue on with Craig Collins from the re-roofing project.
- d. 1080 Legislation – Superintendent Forrest reviewed the most recent information regarding the 2014-15 requirements and informed the Board that he has been working with the Adna Educators Association to create a calendar for the next school year that will meet the new state requirements.

Action/Decision Item(s)

- a. Approval of Resignation of Para Pro, Kiersten Abbott

Jenny Collins made a motion to approve Action/Decision Item(s) a. The motion passed.

- b. Approval to Hire 3.5 Hour Middle/High School Para Pro

Bob Fay made a motion to approve Action/Decision Item(s) b. The motion passed.

Information Items

- a. Gold Cards
- b. Chartwells
- c. WSSDA News
- d. Boistfort Valley Water Letter
- e. Adna Citizens Committee Update
- f. Pirate Voyage Timeline
- g. High School Boys and Girls Basketball Brackets

Adjourn the Meeting

At 7:38 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker