

ADNA SCHOOL DISTRICT #226
Board Minutes
January 17, 2017

Board Appreciation Reception was held from 6:00 p.m. to 6:30 p.m.

The regularly scheduled board meeting for January 17, 2017 was called order at 6:30 P.M. by Chair, Jennifer Collins. Members present included Jennifer Collins, Melissa Ryan, Stan Long and Terry Bower. Chair Jennifer Collins led the flag salute.

Approval of the Agenda of Board Meeting on January 17, 2017 – Stan Long made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on December 19, 2016. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Introductions

Chair, Jennifer Collins welcomed the following visitor(s) to the meeting: Marcy Scheuber, Jean Long, Jen Humphrey and Phyllis Sappenfield

Special Reports

a. Management Team –

Administrative Assistant, LeeAnn Parker reviewed the January 2017 accounts payable of \$858,451.53 and the cash flow chart for the month of December with an ending balance of \$1,374,014.54. Mrs. Parker also reviewed the district's student enrollment for December. The total headcount is 638 with an FTE of 616.47 (573 budgeted) and the December meal benefits at 25 percent.

Middle/High Principal, Kevin Young, reviewed the past month of events, all of which went well. Mr. Young also included information regarding rescheduled testing due to weather closures.

Elementary Principal, Lisa Dallas, shared the details of events from the past month. The elementary was busy with robotics, fundraisers, CBM testing and the annual Christmas Program. All have gone smoothly.

Maintenance Supervisor, Ron Parker, Updated Board members on the progress of current projects all of which are on schedule or completed which included continued snow and ice removal along with waxing the floors.

Superintendent, Jim Forrest, who joined the meeting via conference call thanked Board member and staff for all of their hard work during the unpredictable weather.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for January 2017.

b. Review of Budget Status for December 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of January 2017 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of January 17, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 106393-106447 in the total amount of \$116,612.25; and Capital Projects Fund Warrant

Number(s) 161700002 in the amount of \$693,300.81 and 200215-200220 in the amount of \$94,999.48 ; and ASB Fund Warrant Numbers 401101-401105 in the total amount of \$3,425.58.

Terry Bower made a motion to approve Consent Item a. The motion passed.

b. Approval of January 2017 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

Each guest thanked Board members for the dedication and support of staff and students.

Discussion Item(s)

- a. Review of ESD 113 2017 Traffic Safety Course Fee Increase. – Superintendent Forrest reviewed fee increases for the 2017 Spring Traffic Safety Course. The fees are still comparable with other local agency in the area that provide the necessary training.
- b. Highly Capable Student Overnight Trip to Seattle Flight Museum – Marcy Scheuber presented the details of the overnight trip that students will be attending with other area schools.
- c. Review of Middle School Band Daytrip to St. Helens, Oregon, February 25, 2017 – Principal, Kevin Young presented the details of the trip to Board members.
- d. Review of High School Band Overnight Trip to Oregon’s Pacific University, May 25-27, 2017 – Principal, Kevin Young presented the details of the trip to Board members.
- e. Review of Resolution 16-17-06, ESD 113 Unemployment Compensation Insurance Cooperative – Superintendent Forrest reviewed with Board members.
- f. Review of ESD 113 Unemployment Compensation Insurance Cooperative Interlocal Agreement – Superintendent Forrest reviewed changes to the agreement with Board Members.
- g. Review of Resolution 16-17-07, Cancellation of Payroll and ASB Warrants – LeeAnn Parker reviewed the cause of the warrant cancellations with Board members.

Action/Decision Item(s)

- a. Approval to Hire Fastpitch Coach, Ron Aguirre.

Melissa Ryan made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval to Hire Assistant Fastpitch Coach, Grace Hylton.

Bob Fay made a motion to table approval of Action/Decision Item b. The motion passed.

- c. Approval of Highly Capable Student Overnight Trip to Seattle Flight Museum.

Bob Fay made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Middle School Band Day Trip to St. Helens, Oregon, February 25, 2017.

Melissa Ryan made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of High School Band Overnight Trip to Oregon’s Pacific University, May 25-27, 2017.

Melissa Ryan made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Resolution 16-17-06, ESD 113 Unemployment Compensation Insurance Cooperative.

Terry Bower made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Resolution 16-17-16, ESD 113 Unemployment Compensation Insurance Cooperative Agreement.

Stan Long made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of Resolution 16-17-07, Cancellation of Payroll and ASB Warrants.

Melissa Ryan made a motion to approve Action/Decision Item h. The motion passed.

Information Item(s)

- a. Gold Cards
- b. PDC Filling
- c. Senior Orals, January 26, 2017 from 12:30 to 3:00 P.M.
- d. Winter Sports Post Season Information
- e. WSSDA Direct News Letter
- f. WSSDA New and Revised Policy/Procedure (first reading): 3140 Release of Resident Students.
- g. Boistfort Valley Water Newsletter
- h. Public Records Request - Fulfilled

Adjourn the Meeting

At 7:10 P.M., Stan Long made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker