

## ADNA SCHOOL DISTRICT #226

### Board Minutes October 21, 2014

The regularly scheduled Board meeting was called to order at 6:30 P.M. by Stan Long. Members present included Stan Long, Bob Fay, Terry Bower, and Melissa Ryan. Student, Zackry Figueroa led the flag salute.

Approval of Revised Agenda of Board Meeting on October 21, 2014 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of Minutes of Board Meeting on October 21, 2014 – Bob Fay made a motion to approve the minutes. The motion passed.

#### Introductions

Stan Long welcomed the following visitors: Amy Dunnagan, Zackry Figueroa, Paul Figueroa, Tess White

#### Special Reports

a. **Book Donation** – Middle School Teacher, Amy Dunnagan recently reached out to an online donor program called “DonorsChoose.org”. Her cause was to purchase enough copies of the book, Firegirl to use as curriculum for her middle school leadership class. The focus of the class was bullying. Mrs. Dunnagan invited student Zackry Figueroa to summarize the book and how it pertained to bullying and how he would use the information that he was learning from it.

b. **Management Team** –

**Food Service Report** – Food Service Director, Tess White reported to the Board on the progress of the district’s new food service program and to date the program is on track to generate a minimal income. There is a great improvement of the past several years losses.

**Maintenance**, Ronald Parker reported on a list of maintenance items that had been taken care of in the past few weeks such as completing the maintenance portion of the middle/high school records room, repairs to the stadium’s field and scoreboard, security camera adjustments at the middle/high school. He also reported that mowing is still in progress.

**Middle/High Principal**, Kevin Young, confided to the Board that due to the unexpected sudden loss student, Olivia Mitchell all of the staff and students came together to get through a very difficult time in the school and community.

**Business Manager**, Katrin Williams, provided the Board with an updated cash flow chart for the month of September and reported an ending balance of \$770,828.87 which includes timber dollars. Mrs. Williams included the enrollment report for the month of October 2014 at 563.91 FTE with a budgeted FTE of 540.

**Elementary Principal**, Lisa Dallas, give Board members a list of the both past and upcoming events. During the month of September the teachers were able to meet with Cheryl Vance to review the Journey’s reading curriculum which is based on common core standards. They used the time to discuss which materials and assessments were most useful.

**Administrative Assistant**, LeeAnn Parker report for October 2014 accounts payable of \$238,700.75.

c. **2019 Graduation Requirements** – Superintendent Forrest reviewed current and future graduation requirements using a video presentation. The new requirements would allow some flexibility for standard education, vocational education or the arts.

#### Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for October 2014

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for September 2014.

#### Consent Items

a. Approval of September 2014 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of October 21, 2014, the Board does approve for payment as follows: General Fund Warrant Numbers 103999 -104070, in the total amount of \$163,699.87; Capital Projects Fund Warrant Numbers 200144 – 200145, in the amount of \$75,000.88; ASB Fund Warrant Numbers 400726-400745, in the total amount of \$3,570.02.

Melissa Ryan made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of October 2014 Payroll

Terry Bower made a motion to approve Consent Item(s) b. The motion passed.

c. Approval of Resignation of Middle School Boys Basketball Coach, Randy Apperson.

Terry Bower made a motion to approve Consent Items(s) c. The motion passed.

**Public Participation** – There was no public participation at this time.

**Discussion Items**

- a. Timber Harvest Bids – Superintendent Forrest reviewed the bids with Board Members.
- b. Construction Update – The newly enclosed playshed located at the middle/high school has been approved by the county with a minimal punch list left to complete. The building will be ready to for use within the next few days.
- c. Middle/High School Vocational Plan – Principal, Kevin Young provide handouts and reviewed the vocational plan with Board members.
- d. Compensation Absence Pool – Superintendent Forrest and Business Manager, Katrin Williams explained the new accounting and audit process for all school districts Compensation Absence Pool.
- e. Affordable Healthcare Act for Part-time Employees – Superintendent Forrest informed the Board that the district will develop a measurement period for substitutes in order to keep the district in compliance with the health care laws.
- f. WSSDA New & Revised Policy/Procedure (Second Reading): 1000TC, Legal Status and Operation 1000, Key Functions of the Board 1005, Director Districts 1105, Oath of Office 1111, Director Orientation 1112, Board Member Residency 1113.

**Action/Decision Item(s)**

- a. Approval of Timber Harvest Bid.

Superintendent Forrest recommended bid number 1, Jubilee Logging.

Bob Fay made a motion to approve Action/Decision Item(s) a. The motion passed.

- b. Approval of 2014-15 Inter-District Cooperative Agreement with Chehalis School District for Educational Services for Disabled Children.

Terry Bower made a motion to approve Action/Decision Item(s) b. The motion passed.

- c. Approval of Revised 2014-15 Highly Capable Consortium Agreement.

Terry Bower made a motion to approve Action/Decision Item(s) c. The motion passed.

- d. Approval of Resolution 14-15-01, Inter-District Highly Capable Consortium.

Bob Fay made a motion to approve Action/Decision Item(s) d. The motion passed.

- e. Approval of 2014-15 Carl Perking Plan.

Melissa Ryan made a motion to approve Action/Decision Item(s) e. The motion passed.

- f. Approval of Volunteer Wrestling Coach, David Layden.

Terry Bower made a motion to approve Action/Decision Item(s) f. The motion passed.

**Information Items**

- a. Gold Cards
- b. Board Reimbursement Waivers
- c. Dirty Thumb Nursery Request Follow Up
- d. Fall General Vocational Advisory Meeting – Onalaska, October 22, 2014 @ 6:00 P.M.
- e. Veteran’s Day Assembly – November 7, 2014
- f. Winter Sports Schedules
- g. Band Concert Schedules
- h. Next Scheduled Board Meeting – November 18, 2014
- i. WSSDA New & Revised Policy/Procedure (First Reading): 2005 School Improvement Plans

**Adjourn the Meeting**

At 8:06 P.M., Bob Fay made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker