

## ADNA SCHOOL DISTRICT #226

### Board Minutes October 18, 2016

The regularly scheduled board meeting for October 18, 2016 was called order at 3:30 P.M. by Chair, Terry Bower. Members present included Terry Bower, Bob Fay, and Melissa Ryan. Chair Terry Bower led the flag salute.

Approval of the revised Agenda of Board Meeting on October 18, 2016. – Melissa Ryan made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on October 4, 2016. – Bob Fay made a motion to approve the minutes. The motion passed.

#### **Introductions**

Chair, Terry Bower welcomed the following visitor(s) to the meeting: Jen Wisner

#### **Special Reports**

a. Management Team –

**Business Manager, Katrin Williams** reviewed the cash flow chart for the month of September with an ending balance of \$1,186,950.63. Mrs. Williams also reviewed the district's student enrollment for October. The total headcount is 635 with an FTE of 612.34 (573 budgeted).

**Administrative Assistant, LeeAnn Parker**, reported the October 2016 accounts payable at \$275,243.29 and the September meal benefits percentage at 31.18%.

**Elementary Principal, Lisa Dallas**, reviewed the new indoor recess schedule, staff in-service training and the 2016-17 school improvement plan with Board members.

#### **Financial**

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for October 2016.

b. Review of Budget Status for September 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

#### **Consent Item(s)**

a. Approval of October 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of October 18, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 106082 and 106108-106174 in the total amount of \$234,082.16; and Capital Projects Fund Numbers 200197-200202 in the amount of \$41,181.13; and ASB Fund Warrant Numbers 401051-401065 in the total amount of \$12,340.63.

Melissa Ryan made a motion to approve Consent Item a. The motion passed.

b. Approval of October 2016 Payroll.

Bob Fay made a motion to approve Consent Item b. The motion passed.

#### **Public Participation**

None at this time

**Discussion Item(s)**

- a. Elementary Remodel Update – Superintendent Forrest reviewed the construction timeline and the possibility of a pending change order.
- b. Elementary School Improvement Plan – Elementary Principal Lisa Dallas asked Board members if they had any questions or concerns regarding the school improvement plan that was discussed earlier in the meeting. No questions arose.

**Action/Decision Item(s)**

- a. Approval of Resolution 16-17-04, Board of Directors Recommending Award of Alternative Bids for the Elementary School Modernization Project.

Melissa Ryan made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Addition, Remodel Covered Play Area.

Bob Fay made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of Elementary Play Equipment.

Bob Fay made a motion to table Action/Decision Item c until further information could be obtained. The motion passed.

- d. Approval of 2016-17 Elementary School Improvement Plan.

Bob Fay made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of Coaching Contract(s) for: High School Football Coaches – Colton Trotter , Gary Viggers, and Robbie Daily; and Cross Country Coach, Dave Layden.

Melissa Ryan made a motion to approve Action/Decision Item e. The motion passed.

**Information Item(s)**

- a. Gold Cards
- b. Board Reimbursement Waivers in November
- c. Veteran’s Day Assembly
- d. Fall Sports Post Season Tournaments
- e. Band Concerts
- f. December Board of Director’s Meeting Schedule
- g. Adna First Graduating Class Letter
- h. Geotechnical Construction Observation Services Proposal

**Adjourn the Meeting**

At 4:02 P.M., Melissa Ryan made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker