

ADNA SCHOOL DISTRICT #226

Board Minutes October 20, 2015

The regularly scheduled Board meeting for October 20, 2015 was called order at 6:30 P.M. by Chair, Bob Fay. Members present included Bob Fay, Terry Bower, Jennifer Collins, and Melissa Ryan. Chair, Bob Fay led the flag salute.

Approval of the Revised Agenda of Board Meeting on October 20, 2015 – Terry Bower made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on October 6, 2015. – Jennifer Collins made a motion to approve the minutes. The motion passed.

Introductions

Chair, Bob Fay welcomed the following to the meeting: Jennifer Krueger

Special Reports

a. Management Team –

Tess White, Food Services, shared the monthly revenues and expenses with the Board and that both the elementary and middle/high school kitchens recently had their first health inspection for the new school year. The inspection yielded zero violations. Also the food service staff has begun their annual mandatory trainings. Mrs. White informed Board members that she has conducted a survey of the middle/high school students and will be sharing the results in the near future.

Katrin Williams, Business Manager, provided the Board with an updated cash flow chart for the month of September and reported an ending fund balance of \$896,385.94 for the month and the current FTE of 582.74 based on a student headcount of 620. This year's budget is based on an FTE of 550.

LeeAnn Parker, Administrative Assistant, reported the October 2015 accounts payable with the General Fund at \$133,215.56 and the Capital Projects Fund at \$15,213.92 for a total of \$148,429.48.

Kevin Young, Middle/High Principal, reported on a successful homecoming week. The community as a whole has been very supportive of senior, David Young. Mr. Young also informed Board members that November is parent-teacher conference month and state testing begins. He added that the Veteran's Day Assembly will be on November 10th in the gymnasium and all are invited to attend.

Jim Forrest, Superintendent, provided information on the upcoming Food Service Administration Review Audit Opening Conference, moving of the daycare portable's permit process and that the vocational building is done with the exception of lights and fencing.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for October 20, 2015.

b. Review of Budget Status for September 2015 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of October 2015 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of October 20, 2015, the Board does approve for payment as follows: General Fund Warrant Numbers 105041-105118, in the total amount of \$133,215.56; Capital Projects Fund Warrant Numbers 200157, in the total amount of \$15,213.92; and ASB Fund Warrant Numbers 400886-400902 in the total amount of \$10,229.65.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

b. Approval of October 2015 payroll.

Jennifer Collins made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

a. Capital Projects Update, Daycare - Superintendent Forrest informed the Board that the daycare portable move is scheduled to take place before the end of the month and that Maintenance Supervisor, Ron Parker was doing to have fencing installed around the septic tank caps at the middle/high school as a precautionary measure.

Action/Decision Item(s)

a. Approval of 2015-16 Board of Directors and Superintendent Goals

Jennifer Collins made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of 2015-16 ESD 113 Cooperative Agreement, Services for Disabled Children.

Terry Bower made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of 2015-18 Washington Student Achievement Council Data Use Agreement.

Jennifer Collins made a motion to table Action/Decision Item c until the next regularly scheduled Board meeting. The motion passed.

d. Approval to Hire Kevin Ryan as Middle School Girls Basketball Coach

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

e. WSSDA New & Revised Policy/Procedure (final reading); 6700/P Nutrition and Physical Fitness.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Robotics Workshop in Portland, Oregon.

Terry Bower Made a motion to approve Action/Decision Item f. The motion passed.

Information Item(s)

- a. Gold Cards
- b. Citizens Bond Committee
- c. Board Reimbursement Waivers
- d. Veteran’s Day Assembly
- e. Winter Sports Schedules
- f. Fall Sports Post Season Tournaments
- g. Band Concerts
- h. December Board of Director’s Meeting Schedule
- i. WSSDA New & Revised Policy/Procedures (first reading): 2107 Comprehensive Early Literacy Plan, 2410/P High School Graduation Requirements, 2421 Promotion/Retention, 3141 Nonresident Students, 5202/P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program, 5222 Job-Sharing Staff Members, 5231/P Length of Work Day, 5251 Conflicts of Interest, 5252/P Staff Participation in Political Activities, 5253/P Maintaining Professional Staff/Student Boundaries, 5260 Personnel Records, 5270/P Resolution of Staff Complaints, 5271/P Reporting Improper Governmental Action (Whistleblower Protection), 6000TC Table of Contents, 6101/P Federal Cash and Financial Management, 6220 Bid Requirements

Adjourn the Meeting

At 7:18 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker