

ADNA SCHOOL DISTRICT #226
Board Minutes
November 18, 2014

The regularly scheduled Board meeting was called to order at 6:30 P.M. by Bob Fay. Members present included Bob Fay, Terry Bower, Jenny Collins, and Melissa Ryan.

Approval of Agenda of Board Meeting on November 18, 2014 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of Minutes of Board Meeting on October 21, 2014 – Terry Bower made a motion to approve the minutes. The motion passed.

Introductions

Bob Fay welcomed the following visitors: Marcy Scheuber, Jen Wisner, Jen Krueger

Special Reports

a. **Fuel Up – Play 60** – Elementary teacher, Marcy Scheuber announced to the Board that our district was awarded the Fuel Up-Play 60 again this year. The grant is sponsored by the NFL and Washington Dairy Council to promote active, healthy habits.

b. **Management Team** –

Food Service Report – Food Service Director, Tess White provided the Board with the monthly financial report for October 2014. During October we served 792 meals more for the month this year than the year prior.

Maintenance, Ronald Parker reported on a list of maintenance items that had been taken care of in the past few weeks such as the progress of the old weight room that is being turned back into a classroom along with a list of seasonal items that are taken care of at this time each year. Mr. Parker has also taken care of the low water pressure and the hand washing sinks at the elementary.

Middle/High Principal, Kevin Young, shared with the Board the success of this year's Veteran's Day Assembly and provided a list of upcoming events.

Business Manager, Katrin Williams, provided the Board with an updated cash flow chart for the month of October and reported an ending balance of \$950,633.70 which includes timber dollars. Mrs. Williams included the enrollment report for the month of November 2014 at 565.91 FTE with a budgeted FTE of 540.

Elementary Principal, Lisa Dallas, give Board members a list of the both past and upcoming events. Mrs. Dallas shared that the elementary had over 40 guests attend their Veteran's Day lunch and that over 95% attendance at the parent-teacher conferences.

Administrative Assistant, LeeAnn Parker report for November 2014 accounts payable of \$124,135.84.

c. **Superintendent** – Superintendent Forrest reviewed some ongoing district projects and needs with the Board. Mr. Forrest gave an update of the playshed enclosure, logging of the district's hill site, potential elementary remodel, student enrollment, ERate funding, athletics, and elementary staffing of 1st grade.

Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for November 2014

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for October 2014.

Consent Items

a. Approval of September 2014 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of November 18, 2014, the Board does approve for payment as follows: General Fund Warrant Numbers 104071-104128, in the total amount of \$94,441.52 and Warrant Number 104156 in the amount of \$149.28 ; Capital Projects Fund Warrant Numbers 200146 – 200147, in the amount of \$29,694.32; ASB Fund Warrant Numbers 400746-400762, in the total amount of \$10,509.24.

Jenny Collins made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of November 2014 Payroll

Jenny Collins made a motion to approve Consent Item(s) b. The motion passed.

Public Participation – There was no public participation at this time.

Discussion Items

- a. WSSDA New & Revised Policy/Procedure (Second Reading): 2005 School Improvement Plans
- b. Principals 2014-15 School Improvement Plans – Mr. Young and Mrs. Dallas each provided handouts and presented their building's School Improvement Plans to the Board.

Action/Decision Item(s)

- a. Approval of 2014-15 School Improvement Plans

Terry Bower made a motion to approve Action/Decision Item(s) a. The motion passed.

- b. WSSDA New & Revised Policy/Procedure (Final Reading): 1000TC, Legal Status and Operation 1000, Key Functions of the Board 1005, Director Districts 1105, Oath of Office 1111, Director Orientation 1112, Board Member Residency 1113.

Jenny Collins made a motion to approve Action/Decision Item(s) b. The motion passed.

Information Items

- a. Gold Cards
- b. Weight Room Updates
- c. Robotics Grant
- d. Board Reimbursement Waiver
- e. Board Self Evaluations
- f. 2015 Board Election of Officers
- g. Public Records Requests; SmartProcure and Medicaid
- h. WSSDA Direct, October Newsletter
- i. WSSDA New & Revised Policy/Procedure (First Reading): Board Officers and Duties of Board Members 1220, School Director Legislative Program 1225, Student on Governing Boards 1250/P, Policy Adoption, Manuals and Administrative Procedures 1310, Suspension of a Policy 1320, Administration in the Absence of Policy and Procedure 1330, Nonresident Students 3141.

Adjourn the Meeting

At 7:59 P.M., Jenny Collins made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker