

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**November 15, 2011**

The regularly scheduled board meeting was called order at 6:30 P.M. by Chair Bob Fay. Members present included Terry Bower, Mike Haunreiter, Bob Fay, and Tom Green. Chair Bob Fay led the flag salute.

Approval of the Revised Agenda of Board Meeting on November 15, 2011 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 1, 2011. - Tom Green made a motion to approve the minutes. The motion passed.

**Introductions**

Chair Bob Fay welcomed the following individuals to the meeting. Jodi Wellander, Teresa Ramirez, Kramer Sande, Wendie Dotson, Jenny Minkoff, Jenny Humphrey, Jason Dunnagan, Rhonda Dunnagan, Gary Dunnagan, Rex Ashmore, Brian Zurfluh, KC Johnson, Aaron Dunnagan, Russ Snelson, Patrick Richardson, and Mark Smith.

**Special Reports**

a. Management Team

**Madison Karch, ASB**, reported that the annual Veteran's Day assembly went well with approximately 30 veteran's and their guests attending. The middle school ASB is having an Anti Bullying Assembly on November 29<sup>th</sup> and the high school ASB will hold their on November 30<sup>th</sup>.

**James Forrest, Maintenance**, stood in for maintenance supervisor, Ron Parker and reviewed the report given to board members on the progress of the grounds and facilities to date. Ron will attempt to limb the trees in front of the middle/high school and change the filters in the fan coils district wide during the break. The sprinkler system at the stadium has been winterized and the baseball fields have been plugged. Combustion Engineering is working to fine tune the heat in the elementary and work has begun on in the installation of the new boiler(s) at the middle/high school.

**Katrin Williams, Business Manager**, provided the Board with an updated cash flow chart for the month of October and reported an ending fund balance of \$379,192.24 for the month, which does not include the \$9,336.44 in timber money that will be recaptured by the State. Mrs. Williams also included the October enrollment of 603 students given the district a total of 563.68 FTE (530 budgeted).

**Lisa Dallas, Elementary Principal**, shared with the Board the success of the most recent events to have taken place at the elementary including the parent/teacher conference. Mrs. Dallas was pleased to report that an estimated 90 percent or more attended the conferences. Through the remaining portion of the month student will enjoy additional events that have been scheduled. Board members were invited to attend any and all of the events and a list was provided to them.

**Kevin Ryan, Middle/High Principal**, reported to board members of the staff's hard work and high expectations towards the progress of the accreditation process. The staff did use their In-Service day for this. Progress reports have been sent home and Parent Conferences were held on November 9, 2011. Mr. Ryan gave board members a list of upcoming events and activities.

**LeeAnn Parker, Administrative Assistant**, reported the November 2011 accounts payable beginning with General Fund at \$111,631.22, Capital Projects Fund at \$0.00 for a total of \$111,631.22. Mrs. Parker also provided the Board with an update on the district's October Free and Reduced percentage at 35%.

b. National Certification Recognition – Superintendent Forrest recognized the following Adna Staff for their hard work; Jenny Minkoff, Jenny Humphrey, and Teresa Ramirez. These individual are now established and certified at teaching to the national standard. Mr. Forrest expressed his gratitude at being fortunate enough to have four individuals complete National Board Certifications. He then introduced Teresa Ramirez and student teacher, Kramer Sande. Mrs. Ramirez shared various attributes of Mr. Sande, who works in the classroom with her while still enrolled at Western.

c. Season Report for High School Volleyball and High School Football – Wendie Dotson, Head Volleyball Coach, reported on the huge success of the volleyball team, they placed first in league and fourth at the state tournament. Seventeen girls were on the team and received several compliments on their conduct throughout the season. The team completed the season with an overall score of 18 wins and three losses.

KC Johnson, Head Football Coach, reported that all 47 members of the team were preparing for the state playoffs. The team has gone to the playoffs nine consecutive years, the current state record is eleven. They finished their regular season with ten wins and only one loss.

### **Financial**

- a. Review of Voucher Registers for General Fund and ASB Fund for November 2011.
- b. Review of Budget Status for September and October 2011 for General Fund, Capital Projects fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

### **Consent Item(s)**

- a. Approval of November 2011 Voucher Registers for General Fund and ASB Funds – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of November 15, 2011, the Board does approve for payment as follows: General Fund Warrant Numbers 101132-101180, in the total amount of \$111,631.22; ASB Fund Warrant Numbers 400206-400217, in the total amount of \$7,469.71.

Mike Haunreiter made a motion to approve Consent Item(s) a. The motion passed.

- b. Approval of November 2011 payroll.

Tom Green made a motion to approve Consent Item(s) b. The motion passed.

### **Public Participation**

There was no public participation at this time.

### **Discussion Item(s)**

- a. Middle School Cooperative Agreement With Napavine School District – After a brief discussion the Board recommended not to take action at this time due to the late submission of WIAA and district requirements. Board members would be like the opportunity to review the request in a timely manner prior to the start of the 2012-13 year's season.

- b. State Budget Reductions Update – Superintendent Forrest provided the Board with handouts of the most recent budget cut proposal from the State Governor. Mr. Forrest will continue to keep board members informed as information is released.
- c. Baseball Scoreboard – Rex Ashmore, Head Boys Baseball Coach supplied the board with artwork for a new electronic scoreboard. The team has obtained donations that will pay for the entire project. The new scoreboard will include the name(s) of the sponsor and replace the old wooden structure that is currently being used. Board members expressed their support of the project.
- d. Stadium Update – Aaron Dunnagan, Volunteer Project Coordinator provided board members with information showing the shortfall in funds through the Adna Booster Clubs, stadium account. At this time they are attempting to fundraise the outstanding balance of \$7,471.76. Superintendent Forrest has assured board members that the district will stick to its commitment to spend only the funds that were originally allocated to the project.

**Action/Decision Item(s)**

- a. Approval of Middle School Wrestling Cooperative Agreement With Napavine School District

No decisions was made at this time. The motion did not pass.

**Information Item(s)**

- a. WSSDA New and Revised Policies/Procedures (First Reading) 1000 Table of Contents, 1114 Board Member Resignation and Vacancy, 2000 Table of Contents, 2255 Alternative Learning Experience Programs, 2410 High School Graduation Requirements, 3000 Table of Contents, 3413 Student immunization and Life Threatening Conditions, 4000 Table of Contents, 4000 Public Information Program, 4320 Cooperative Programs with Other Districts Public Agencies, Private Schools and Daycare Agencies, 5000 Table of Contents, 5011/P Sexual Harassment, 5403 Emergency and Discretionary Leave, 5404 Family, Maternity and Military Caregiver Leave, 6000 Table of Contents, 6000 Program Planning, Budget Preparation, Adoption and Implementation, 6800 Safety, Operations and Maintenance of School Property, 6810 Energy Management, Education and Conservation, 6890 State Environmental Policy Act Compliance, 6920 Construction Design.
- b. Board Redistricting Information
- c. Updated Simplex Grinnell Fire System Specifications
- d. Adna High School Equestrian Team
- e. Chartwells Monthly Reports
- f. Gold Cards

**Adjourn the Meeting**

At 7:26 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker

