

ADNA SCHOOL DISTRICT #226

Board Minutes

November 15, 2016

The regularly scheduled board meeting for November 15, 2016 was called order at 6:30 P.M. by Chair, Terry Bower. Members present included Terry Bower, Jennifer Collins, Bob Fay, and Melissa Ryan. Chair Terry Bower led the flag salute.

Approval of the revised Agenda of Board Meeting on November 15, 2016. – Melissa Ryan made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 1, 2016. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Introductions

Chair, Terry Bower welcomed the following visitor(s) to the meeting: Jenny Humphrey, Jen Krueger, and Jen Wisner

Special Reports

a. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of October with an ending balance of \$1,276,418.04. Mrs. Williams also reviewed the district's student enrollment for November. The total headcount is 643 with an FTE of 620.99 (573 budgeted).

Administrative Assistant, LeeAnn Parker, reported the November 2016 accounts payable at \$418,073.00 and the October meal benefits percentage at 32.6%.

Middle/High Principal, Kevin Young, reviewed the past month of events, all of which went well and announced the start of the winter sports season. Mr. Young also invited Board members to attend the state soccer finals in Sumner on Friday and Saturday.

Maintenance Supervisor, Ron Parker, Updated Board members on the progress of current projects all of which are on schedule or completed.

Food Service Director, Tess White, reviewed the district's meal program financial status with Board member and was happy to report a positive balance. Mrs. White also shared a successful Health Department Inspection in both kitchen locations.

Superintendent, Jim Forrest, thanked both the maintenance crew and project manager for their high quality of workmanship regarding the elementary remodel project.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for November 2016.

b. Review of Budget Status for October 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of November 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of November 15, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 106176-106248 in the total amount of \$113,316.32; and Capital Projects Fund Numbers 200204-200205 in the amount of \$304,756.68; and ASB Fund Warrant Numbers 401066-401079 in the total amount of \$10,935.18.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

- b. Approval of November 2016 Payroll.

Jennifer Collins made a motion to approve Consent Item b. The motion passed.

Public Participation

None at this time

Discussion Item(s)

- a. Review of Middle/High School CTE Plan – Principal, Kevin Young reviewed the 2016-17 CTE Plan with Board members using a PowerPoint presentation.
- b. Review of Elementary Remodel Progress – Superintendent Forrest reviewed the most recent timeline for the project and things are going smoothly to-date.
- c. Review of Elementary Play Ground Equipment – Superintendent Forrest presented the Board with a quote and specifications for the proposed new elementary playground equipment offered by GameTime c/o Sitelines Park and Playground Equipment Products, Inc. which is has a current contract with U.S. Communities Purchasing Cooperative.
- d. Change Orders: CCD2 and CCD3 – Superintendent Forrest reviewed current change orders to the elementary remodel project.
- e. Middle/High School Bleacher Replacement – Superintendent Forrest presented the Board with a quote and specifications for the proposed middle/high school replacement bleachers offered by NorPac Seating which is has a current contract with KCDA Purchasing Cooperative.
- f. Unemployment Cooperative Bylaw Revision and Agreement – Business Manager, Katrin Williams reviewed the changes to the new agreement.

Action/Decision Item(s)

- a. Approval of Middle/High School CTE Plan.

Bob Fay made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Elementary Playground Equipment.

Jennifer Collins made a motion to purchase from GameTime c/o Sitelines Park and Playground Equipment Products, Inc. approve and Action/Decision Item b. The motion passed.

- c. Approval of Change Orders: CCD2 and CCD3.

Jennifer Collins made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Middle/High School Bleacher Replacement.

Jennifer Collins made a motion to purchase from NorPac Seating and approve Action/Decision Item d. The motion passed.

- e. Approval of Unemployment Cooperative Bylaw Revisions and Agreement.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Volunteer Knowledge Bowl Coach, Erica Engle.

Jennifer Collins made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Wrestling Coach, Matt Patana

Jennifer Collins made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of Volunteer High School Girls Basketball Coach, Trisha Kaut.

Jennifer Collins made a motion to approve Action/Decision Item h. The motion passed.

Information Item(s)

a. Gold Cards

b. CTE Showcase Skills Grant Award

c. Annual 2016 On-site Food Service Review

d. 2017 Board Election of Officers

e. Public Records Request, Students Transferring Into District - Fulfilled

f. WSSDA New and Revised Policy/Procedure (first reading): 3000 Table of Contents, 3115/P Homeless Student – Enrollment Rights and Services, 2161/P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973, 3116/P Student Foster Care, 3231 Procedure Student Records.

Adjourn the Meeting

At 7:34 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker