

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**November 17, 2015**

The regularly scheduled board meeting for November 17, 2015 was called order at 6:30 P.M. by Chair Bob Fay. Members present included Bob Fay, Terry Bower and Melissa Ryan. Chair Bob Fay led the flag salute.

Approval of the Revised Agenda of Board Meeting on November 17, 2015 – Terry Bower made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 3, 2015. – Melissa Ryan made a motion to approve the minutes. The motion passed.

**Introductions**

Chair Bob Fay welcomed the following to the meeting: Ryan Swanson

**Special Reports**

a. Bond Sales Information – Ryan Swanson from PiperJaffray provided the Board with a projected timeline and necessary information for the sale of the bonds. Currently the projected date for the sale would be sometime in December 2015.

b. Management Team –

**Superintendent, Jim Forrest** reviewed the cash flow chart for the month of October with an ending balance of 1,122,187.81 and a November enrollment count of 622 (583.21 FTE) students.

**Food Service Director, Tess White** reviewed the monthly food service report with Board members. Mrs. White also recapped the On-site Administrative Review Exit Conference results.

**Elementary Principal, Lisa Dallas**, shared with Board members several upcoming fundraisers and that the students are currently writing thank you letters to our local veteran's that will be mailed out within the week.

**Middle/High School Principal, Kevin Young**, reported that the Veteran's Day assembly went well and that the new sound system and scoreboard in the gymnasium are working well. Mr. Young also informed the Board that testing is still on going.

**Administrative Assistant, LeeAnn Parker**, reported the November 2015 accounts payable at \$133,028.42 and the district's October Free and Reduced percentage at 31.19%.

**Public Participation**

There was no public participation at this time.

**Financial**

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund November, 2015.

b. Review of Budget Status for October 2015 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

**Consent Item(s)**

a. Approval of November 2015 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of November 17, 2015, the Board does approve for payment as follows: General Fund Warrant Numbers 105119-105188, in the total amount of \$131,028.42; and ASB Fund Warrant Numbers 400903-400920 in the total amount of \$15,483.59.

Terry Bower made a motion to approve Consent Item a. The motion passed.

b. Approval of November 2015 Payroll.

Terry Bower made a motion to approve Consent Item b. The motion passed.

**Discussion Item(s)**

a. Review of 2015-16 Elementary School Improvement Plan – Principal Lisa Dallas provided Board members with information.

b. Review of 15-16-01 Resolution of New-In-Lieu Replacement Option – Superintendent Forrest explained the necessity for the resolution as part of the elementary remodel.

c. Review of 15-16-02 Resolution Unlimited Tax General Obligation Bonds, 2015 – Ryan Swanson reviewed each portion of the resolution with Board members.

d. Review of Unlimited Tax General Obligation Bonds Schedule of Events – Superintendent Forrest explained the timeline for the sale of the bonds which is currently scheduled to occur in December 2015.

e. Review of WIAA Athletic Coop – Middle/High School Principal Kevin Young informed the Board that there was initial interest from a neighboring district to participate in wrestling however he has not received additional communication so there is currently no longer a need for a winter athletic coop.

**Action/Decision Item(s)**

a. ~~Approval of 2015-16 Elementary School Improvement Plan.~~

Jennifer Collins made a motion to table Action/Decision Item a. The motion passed.

b. Approval of 15-16-01 Resolution of New-In-Lieu Replacement Option.

Terry Bower made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of 15-16-02 Resolution Unlimited Tax General Obligation Bonds, 2015.

Terry Bower made a motion to approve Action/Decision Item c. The motion passed.

d. ~~Approval of WIAA Athletics Coop~~

e. Approval to Hire One-on-One Classroom Aide, Trisha Newman.

Terry Bower made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Middle School Boys Basketball Coach(es), Kevin Ryan.

Terry Bower made a motion to table Action/Decision Item f. The motion passed.

g. Approval of Volunteer High Winter Cheer Coach, Tasha Balzer.

Melissa Ryan made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of Volunteer High School Wrestling Coach, Dave Layden.

Terry Bower made a motion to approve Action/Decision Item h. The motion passed.

i. WSSDA New & Revised Policy/Procedures (Final Reading): 2107 Comprehensive Early Literacy Plan, 2410/P High School Graduation Requirements, 2421 Promotion/Retention, 3141 Nonresident Students, 5202/P Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program, 5222 Job-Sharing Staff Members, 5231/P Length of Work Day, 5251 Conflicts of Interest, 5252/P Staff/Student Boundaries, 5260 Personnel Records, 5270/P Resolution of Staff Complaints, 5271/P Reporting Improper Governmental Action (Whistleblower Protection), 6000TC Table of Contents, 6101/P Federal Cash and Financial Management, 6220 Bid Requirements.

Terry Bower made a motion to approve Action/Decision Item i. The motion passed.

**Information Item(s)**

- a. Gold Cards
- b. 2015 On-site Food Service Administrative Review
- c. 2016 Board Election of Officers
- d. Board Workshop, Elementary Bond – December 1, 2015 at 5:00 p.m.
- e. Daycare Update

**Adjourn the Meeting**

At 7:49 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker