

ADNA SCHOOL DISTRICT #226

Board Minutes

November 19, 2019

The regularly scheduled board meeting for November 19, 2019 was called to order at 6:30 P.M. by Vice Chair Bob Fay. Members present included Terry Bower, Melissa Ryan, Bob Fay and Jennifer Collins. Molly Majors led the flag salute.

Approval of the Revised Agenda of the Board Meeting on November 19, 2019 – Terry Bower made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of the Board Meeting on October 15, 2019. – Jennifer Collins made a motion to approve the minutes. The motion passed.

Approval of the Minutes of the Board Workshop on November 5, 2019 – Terry Bower made a motion to approve the minutes. The motion passed.

Introductions

Board Vice Chair, Bob Fay introduced the following: Jennifer Wisner, Molly Majors, McKenzie Caldwell, Dana Anderson and Don Rash

Special Reports

a. FFA Presentation, Molly Majors – FFA teacher Molly Majors and FFA student McKenzie Caldwell presented board members with samples of curriculum, student projects as well as a variety of the team building, competitions and awards that the students participate in. Mrs. Majors also shared that the FFA program was recently awarded a \$40,000.00 grant from Case.

b. ESD 113 Annual Presentation - Representatives Dana Anderson, Don Rash provided handouts and reviewed their annual report.

c. Management Team –

Adna Middle/High Principal, Thad Nelson reviewed the first quarter building attendance data and that the middle/high school is 12% higher than the state average. Mr. Nelson also shared that the Veteran's Assembly was well organized and well attended by the community.

Adna Elementary Principal, Lisa Dallas provided information on multiple items that took place over the past month: Great Shakeout Earthquake Drill, Fire station reunification practice, veterans lunch, seadog survival tips and parent teacher conferences.

Business Manager, Katrin Williams reviewed October enrollment count of 626 students bringing the district's FTE to 614.56 (576 budgeted).

Administrative Assistant, LeeAnn Parker reviewed the accounts payable of \$244,404.92 and a free and reduce meal count of 196 students for the month of October.

Maintenance, Ron Parker reviewed various projects including making contact with the local duck hunter regarding advance notice before hunting at the ponds below the elementary school.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund, and ASB Fund for November 2019.

b. ~~Budget Status Reports for the month of October 2019 for General Fund, Capital Projects Fund, ASB Fund, Transportation Vehicle Fund and Debt Services Fund.~~

Consent Item(s)

a. Approval November Voucher Register for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of November 19, 2019, the Board does approve for payment as follows: General Fund Warrant Number(s) 42109684-42109769 in the total amount of \$244,404.92 and Capital Projects Fund Warrant Number(s) 42200387-42200387 in the amount of \$1,963.59 and ASB Fund Warrant Number(s) 42401499-42401519 in the total amount of \$11,271.79.

Melissa Ryan made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of November 2019 Payroll

Jennifer Collins made a motion to approve Consent Item(s) b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Review of Contemporary World Problems Class Field Trip to Portland Oregon – Superintendent Forrest reviewed details of the trip with board members.
- b. Review of 2019-20 Toledo School District Special Education Services Inter-District Agreement – Superintendent Forrest reviewed the agreement with board members.
- c. Review of Copier Services Quotes – Superintendent Forrest reviewed the details of the three quotes.
- d. Review of 2019-20 Carl Perkins – Superintendent Forrest reviewed the grant information with the board.
- e. Review of Food Service Staffing – Superintendent Forrest reviewed the current status of the staffing and informed the board that the open food service director position will be posted.
- f. Review of Resolution 19-20-03, Cancellation of General Fund Warrant – Superintendent Forrest reviewed.
- g. Review of Resolution 19-20-04, Re-Designate Remainder of Project Funds – Superintendent Forrest reviewed.
- h. Review of Resolution 19-20-05, 2021-2022 Enrichment Levy – Superintendent Forrest reviewed with board members.
- i. WSSDA New/Revised Policy/Procedure (second reading): 4040P Public Access to District Records, 4210(A) Regulation of Dangerous Weapons, 4215 Use of Tobacco Nicotine Products and Delivery Devices, 5404 Family, Medical and Maternity Leave, 6112 Rental or Lease of District Real Property

Action/Decision Item(s)

a. Approval of Contemporary World Problems Class Field Trip to Portland Oregon

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of 2019-20 Toledo School District Special Education Services Inter-District Agreement

Jennifer Collins made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Copier Services Quotes

Terry Bower made a motion to award copier services to Kelley Imaging and approve Action/Decision Item d. The motion passed.

d. Approval of Board of Directors 2019-20 Reimbursement Waiver(s)

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

e. Approval of Resolution 19-20-03, Cancellation of General Fund Warrant

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Resolution 19-20-04, Re-Designate Remainder of Project Funds

Melissa Ryan made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Resolution 19-20-05, 2021-2022 Enrichment Levy

Jennifer Collins made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of Resignation of Food Service Director, Tess White

Terry Bower made a motion to approve Action/Decision Item h. The motion passed.

i. Approval of Recommendation to Hire .5 Certificated Elementary Teacher, Jessica Cahill

Jennifer Collins made a motion to approve Action/Decision Item i. The motion passed.

Information Item(s)

- a. Gold Cards
- b. 2019 Board Election of Officers
- c. WSSDA Direct Newsletter

Adjourn the Meeting

At 7:27 P.M., Melissa Ryan made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker