

ADNA SCHOOL DISTRICT #226

Board Minutes

December 17, 2013

The regularly scheduled board meeting was called to order at 6:31 P.M. by Stan Long. Members present included Terry Bower, Tom Green, Bob Fay, Stan Long, and Jennifer Collins. Stan Long lead the flag salute.

Oath of Office was performed by Superintendent Forrest to Jennifer Collins of District 4 and Stan Long of District 3.

Election of Officers – Bob Fay made a motion to elect Stan Long as Chair and Tom Green as Vice Chair. Both motions passed.

Approval of Revised Agenda of Board Meeting on December 17, 2013 – Tom Green made a motion to approve the revised agenda. The motion passed.

Approval of Minutes of Board Meeting on November 19, 2013 – Jennifer Collins made a motion to approve the minutes. The motion passed.

Introductions

Stan Long welcomed the following visitors: Mike and Jennifer Kruger

Special Reports

a. Management Team –

Middle/High School Principal, Kevin Ryan reported on several successful academic and athletic events that had taken place through the course of the past month and provided Board members with dates for upcoming events.

Elementary Principal Intern, Jenny Minkoff reported on Mrs. Scheuber's "Play 60 Grant" in which she received \$4,000.00 from the Seattle Seahawks for physical education. Mrs. Minkoff also reviewed several PTO fundraisers and upcoming events.

Superintendent Forrest, reported on a list of maintenance items that had been taken care of in the past few weeks. The list included work on broken water line from the freeze at the batting cage, repaired the kitchen's food warmer and other minor repairs. During the winter break the floors in the commons will be waxed.

Business Manager, Katrin Williams, provided the Board with an updated cash flow chart for the month of November, reporting an ending balance of \$785,399.37. Mrs. Williams also included the December enrollment of 586 students giving the district a total of 553 FTE (510 budgeted).

Administrative Assistant, LeeAnn Parker, reported the December 2013 accounts payable at \$134,921.88.

Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for December 2013.

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for November 2013.

Consent Items

a. Approval of December 2013 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 17, 2013, the Board does approve for payment as follows: General Fund Warrant Numbers 103165-103220, in the total amount of \$126,747.36; Capital Projects Fund Warrant Numbers 200129-200130, in the total amount of \$8,174.52; ASB Fund Warrant Numbers 400582-400596, in the total amount of \$11,230.43.

b. Approval of December 2013 Payroll

Tom Green made a motion to approve Consent Item(s) a thru b. The motion passed.

Public Participation – There was no public participation at this time.

Discussion Items

a. Upcoming Capital Projects – Superintendent Forrest reviewed the last two projects to be completed from the district’s 3 year special levy collections.

Action/Decision Item(s)

a. Approval to Hire Middle School Boys Basketball Coach, Randy Apperson; Head High School Baseball Coach, Jon Rooklidge

Bob Fay made a motion to approve Action/Decision Item(s) a. The motion passed.

b. Approval of Leave of Absence, Monica Lewis

Tom Green made a motion to approve Action/Decision Item(s) b. The motion passed.

c. Approval of Resolution 13-14-02, Maintenance and Operations Levy

Tom Green made a motion to approve Action/Decision Item(s) c. The motion passed.

d. Approval of Emergency Management Division Designation Applicant Agent(s)

Terry Bower made a motion to approve Action/Decision Item(s) d. The motion passed.

e. Election of Board Representatives: Tom Green nominated Bob Fay as the 2014 WSSDA, Representative. Stan Long seconded. The motion passed. Jennifer Collins nominated Terry Bower as the 2014 WIAA Representative, Bob Fay seconded. The motion passed. Jennifer Collins nominated Tom Green as the 2014 Legislative Representative, Terry Bower seconded. The motion passed.

f. WSSDA New & Revised Policy/Procedures (Final Reading) - 2029/P Animals as Part of the Instructional Program, 2126 HIV/AIDS Prevention Education, 2165/P Home or Hospital Instruction, 2331 Controversial Issues/Guest Speakers, 3412/P Automated External Defibrillators (AED), 3415 Accommodating Students with Diabetes, 3417/P Catheterization, 3418/P Emergency Treatment, 3421/P Child Abuse, Neglect and Exploitation Prevention, 6511/P Staff Safety

Jennifer Collins made a motion to approve Action/Decision Item(s) f. The motion passed.

Information Items

- a. Gold Cards
- b. Chartwells
- c. Taste of Adna
- d. Purchase of AED Unit
- e. Adna Citizens Committee Update
- f. Safety Grant

Adjourn the Meeting

At 7:35 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker