

ADNA SCHOOL DISTRICT #226
Board Minutes
December 14, 2015

The regularly scheduled board meeting for December 14, 2015 was called order at 6:30 P.M. by Chair Bob Fay. Members present included Bob Fay, Terry Bower, Stan Long and Melissa Ryan. Chair Bob Fay led the flag salute.

Oath of Office – Superintendent, Jim Forrest performed the Oath of Office for elected Board of Directors; Terry Bower for District 5, Bob Fay for District 2, and Melissa Ryan for District 1.

Election of Officers – Melissa Ryan nominated Terry Bower for the position of WIAA Representative. The motion passed. Terry Bower nominated Stan Long for the position of WSSDA Representative. The motion passed. Terry Bower nominated Jennifer Collins for the position of Legislative Representative. The motion passed.

Approval of the Revised Agenda of Board Meeting on December 14, 2015 – Terry Bower made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 17, 2015. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Approval of the Minutes of Board Meeting on December 1, 2015. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Introductions

Chair Bob Fay welcomed the following to the meeting: Jennifer Krueger

Special Reports

a. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of November with an ending balance of 1,001,733.11 and a December enrollment count of 621 (583.21 FTE) students.

Food Service Director, Tess White reviewed the monthly food service report with Board members. Mrs. White also informed the Board that the breakfast survey conducted in the fall has now been reviewed and some suggestions have been integrated into the daily breakfast menu. Mrs. White will conduct a lunch survey after students return from winter break.

Elementary Principal, Lisa Dallas, shared with Board members results from the November parent conferences. They were a success with an attendance rate being above 90%. The Highly Capable students went to Jeremy's Restaurant to discuss the farm to table process. They were then challenged to come up with recipes that used specified ingredients. Mrs. Dallas also report on the various opportunities the students had to give to others for the holidays.

Middle/High School Principal, Kevin Young, informed the Board that the first semester senior orals will take place on January 15th.

Administrative Assistant, LeeAnn Parker, reported the December 2015 accounts payable at \$222,428.74 and the district's November Free and Reduced percentage at 30.1%.

Maintenance Supervisor, Ron Parker, reported that they have dealt with leaks at all sites during the substantial rainfall. All have been repaired. For the middle/high school building he did contact Weatherguard and they responded immediately to fix the leak. Repairs were made to the middle/high school gymnasium bleachers. The police were called to the middle/high school field where graffiti was discovered. Once the report was filed it was removed. Mr. Parker was also contacted by Boistfort Valley Water with a concern regarding a recent surge of water usage. He has found nothing that needs repair and suspects some toilets that were left running over the Thanksgiving break to be the cause. He will continue monitoring.

Financial

- a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund November, 2015.
- b. Review of Budget Status for October 2015 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

- a. Approval of November 2015 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 14, 2015, the Board does approve for payment as follows: General Fund Warrant Numbers 105214-105274 and 105300, in the total amount of \$222,428.74; and ASB Fund Warrant Numbers 400921-400942 in the total amount of \$11,287.04.

Stan Long made a motion to approve Consent Item a. The motion passed.

- b. Approval of December 2015 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Review of November 2015 General Election Certification – Superintendent Forrest provided the Board with information.
- b. Review of Resolution 15-16-03, CPF Budget Extension - Superintendent Forrest provided the Board with information.
- c. Review of Resolution 15-16-04, Certification of Debt Service Fund Property Tax Levy - Superintendent Forrest provided the Board with information.
- d. Review of Standards and Poor Credit Rating - Superintendent Forrest provided the Board with information.
- e. Review of Post Issuance Compliance Procedures - Superintendent Forrest provided the Board with information.

Action/Decision Item(s)

- a. Approval of 2015-16 Elementary School Improvement Plan.

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of Resolution 15-16-03, CPF Budget Extension.

Terry Bower made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Resolution 15-16-04, Certification of Debt Service Fund Property Tax Levy.

Stan Long made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Post Issuance Compliance Procedures.

Melissa Ryan made a motion to approve Action/Decision Item d. The motion passed.

e. Approval to Resignation of Classroom Aide, Amy Henderickson.

Terry Bower made a motion to approve Action/Decision Item e. The motion passed.

f. Approval to Hire One-on One Classroom Aid, Illayana Brown.

Stan Long made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Middle School Boys Basketball Coach(es), Kevin Ryan and Cody Kaech.

Stan Long made a motion to approve Action/Decision Item g. The motion passed.

h. ~~Approval of High School Drama Class Out of State Trip to Ashland, Oregon.~~

Terry Bower made a motion to approve to table Action/Decision Item h. The motion passed.

Information Item(s)

- a. Gold Cards
- b. Wendy's Fundraiser for David Young
- c. Daycare Update

Adjourn the Meeting

At 7:25 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker