

ADNA SCHOOL DISTRICT #226

Board Minutes December 17, 2018

The regularly scheduled board meeting for December 17, 2018 was called order at 6:30 P.M. by Chair Melissa Ryan. Members present included Melissa Ryan, Stan Long, Bob Fay and Terry Bower. Chair Melissa Ryan led the flag salute.

Election of Officers – Bob Fay nominated Stan Long for the position of Board Chair. The motion passed. Stan Long nominated Bob Fay for the position of Board Vice Chair. The motion passed. Stan Long nominated Terry Bower for the position of WIAA Representative. The motion passed. Stan Long nominated Bob Fay for the position of WSSDA Representative. The motion passed. Stan Long nominated Jennifer Collins for the position of Legislative Representative. The motion passed.

Approval of the revised Agenda of Board Meeting on December 18, 2018 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 19, 2018. – Stan Long made a motion to approve the minutes. The motion passed.

Introductions

Board Chair, Melissa Ryan welcomed the following visitors to the meeting: Jennifer Wisner, Amy Dunnagan, Cristi Parks, Miles Parks, Kaitlyn Hodges, Rebeckah Hodges, Steve Hellem, Natalie Hellem, Noah Hellem, Austen Apperson, Grace Hylton and Krissy Davis.

Special Reports

a. Fifth Grade State Reports – Each year the fifth grade students prepare state reports to present before their peers. This year Noah Hellem presented the state of Ohio and Miles Parks presented the state of North Carolina to board members.

b. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of November with an ending balance of \$1,181,686.88 and a December enrollment count of 619 (604.19 FTE) students. Mrs. Williams also reviewed the food service program year to date totals.

Middle/High School Principal, Kevin Young, reviewed results of the December lock down drill and the success of the music concert. Mr. Young also shared that the middle school ASB sold over \$3,000.00 with the Pirate Card fundraiser.

Elementary School Principal, Lisa Dallas, reviewed results of the December fire drill and several successful PTO fundraisers.

Administrative Assistant, LeeAnn Parker, reported the December 2018 accounts payable at \$150,506.61 and the district's November Free and Reduced percentage at 24.23%.

Maintenance Supervisor, Ron Parker, reported that they have dealt with a lot of de-icing of the parking areas and walk ways. Mr. Parker also included in his report general maintenance items.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund December 2018.

b. Review of Budget Status for November 2018 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of December 2018 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 17, 2018, the Board does approve for payment as follows: General Fund Warrant Numbers 42108619-42108683, in the total amount of \$133,562.04 and 42108709-42108716 in the amount of 6091.28; and Capital Project Fund Warrant Numbers 42200366-42200369 and in the amount of \$10,853.29; and ASB Fund Warrant Numbers 42401381-42401396 in the amount of \$7,901.49.

Terry Bower made a motion to approve Consent Item a. The motion passed.

b. Approval of December 2018 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

a. Review of Elementary Warranty Walk through – Superintendent Forrest reviewed the results with board members.

b. Review of Facility Committee Update(s) – Superintendent Forrest reviewed the proposals brought forth by the facility committee.

c. Review of Child Nutrition Services Audit Results – Superintendent Forrest reviewed the results of a successful audit.

d. Review of Resolution 18-19-03, Cancellation of General Fund Payroll Warrant(s) – Superintendent Forrest reviewed the need for the cancellation of the lost warrants.

e. Review of ERate Contract for Middle/High School Wireless Network – Superintendent Forrest reviewed the contract from DPC IT Solutions.

f. Review of Sealed Surplus Bid – Superintendent Forrest opened and reviewed the single bid for district surplus items: \$50.00 for mobile trailer and \$10.00 for miscellaneous old elementary playground equipment.

g. Review of High School Boys Basketball Overnight Trip to Willapa Valley, December 27, 2018 – Superintendent Forrest reviewed the itinerary for the requested overnight stay.

Action/Decision Item(s)

a. Approval of Resolution 18-19-03, Cancellation of General Fund Payroll Warrant(s).

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of DPC IT Solutions ERate Contract for Middle/High School Wireless.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Sealed Surplus Bid.

Terry Bower made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of High School Boys Basketball Overnight Trip to Willapa Valley, December 27, 2018.

Bob Fay made a motion to approve Action/Decision Item d. The motion passed.

Information Item(s)

- a. Gold Cards
- b. Letter of Appreciation
- c. ESD 113 Road to Excellence Review
- d. OSPI Report Card

Adjourn the Meeting

At 7:25 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker