

ADNA SCHOOL DISTRICT #226

Board Minutes December 17, 2019

The regularly scheduled board meeting for December 17, 2019 was called order at 6:30 P.M. by Chair Stan Long. Members present included Stan Long, Bob Fay, Terry Bower and Jennifer Collins. Adna student, Naillon Ramirez led the flag salute.

Oath of Office was performed by Superintendent Forrest to Bob Fay of District 2 and Terry Bower of District 5. Superintendent Forrest also recognized Terry Bower for 15 years of service as an Adna School District Board of Director.

Election of Officers – Terry Bower nominated Bob Fay for the position of Board Chair. The motion passed. Jennifer Collins nominated Terry Bower for the position of Board Vice Chair. The motion passed. Terry Bower made a motion for all other officer positions to remain as is with Terry Bower as the WIAA Representative, Bob Fay as the WSSDA Representative and Jennifer Collins as the Legislative Representative. The motion passed.

Approval of the revised Agenda of Board Meeting on December 17, 2019 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on November 19, 2019. – Jennifer Collins made a motion to approve the minutes. The motion passed.

Introductions

Board Chair, Stan Long welcomed the following visitors to the meeting: Jennifer Krueger, Presley Hellem, Steve Hellem, Naillon Ramirez, Olivia Ramirez, Kable Brandner, Jennifer Wisner, Grace Miller and Krissy Davis.

Special Reports

a. Fifth Grade State Reports – Each year the fifth grade students prepare state reports to present before their peers. This year Presley Hellem presented the state of Tennessee and Naillon Ramirez presented the state of Kentucky to board members.

b. Management Team –

Maintenance Supervisor, Ron Parker, reported that they have dealt with a lot of de-icing of the parking areas and walk ways. Mr. Parker also included in his report the bathroom remodel in the bus/maintenance office, continued work to finish up sheetrock in the stadium electrical room and relocating the middle/high school ice machine into the food services office.

Middle/High School Principal, Thad Nelson, recapped the past few weeks and shared that both the band concert and drama production went very well.

Elementary School Principal, Lisa Dallas, reviewed the past few weeks and several successful PTO fundraisers.

Administrative Assistant, LeeAnn Parker, reported the December 2019 accounts payable at \$150,670.45, reviewed the cash flow chart for the month of November with an ending balance of \$1,135,562.98 and a December enrollment count of 633 (620.72 FTE) students. Mrs. Parker also reviewed the food service program year to date totals and reported the district's November Free and Reduced percentage at 28%.

Superintendent, James Forrest, reviewed a couple of staffing updates for food service and kindergarten as well as the animal science class now being articulated and eligible for college credits. Superintendent Forrest also informed board members that a handi-cap access door

system would be installed soon and that the Willapa Trial Ride Group has asked to use the middle/high school this summer for their annual event.

Financial

- a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund December 2019.
- b. Review of Budget Status for November 2019 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

- a. Approval of December 2018 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 17, 2019, the Board does approve for payment as follows: General Fund Warrant Numbers 42109799-42109865, in the total amount of \$150,670.45 and 42108709-42108716 in the amount of 6091.28; and ASB Fund Warrant Numbers 42401520-42401528 in the amount of \$9,443.68.

Terry Bower made a motion to approve Consent Item a. The motion passed.

- b. Approval of December 2019 Payroll.

Terry Bower made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Review of 2019-20 FFA Overnight State Competition Events – Superintendent Forrest reviewed events with board members.
- b. Review of 2019-20 Graduation Alliance Scope of Work Agreement – Superintendent Forrest and Middle/High School Principal, Thad Nelson reviewed the program with board members.
- c. Review of Scheduled Board Meetings – Superintendent Forrest reviewed the possibility incorporating a few lunch hour board meetings throughout the year.
- d. Review of Resolution 19-20-06, Cancellation of Payroll Warrant – Superintendent Forrest reviewed the resolution with board members.

Action/Decision Item(s)

- a. Approval of 2019-20 FFA Overnight State Competition Events

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of 2019-20 Graduation Alliance Scope of Work.

Bob Fay made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval to Hire Food Service Director, Wendy Smith.

Bob Fay made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval to Hire Four Hour Certificated Kindergarten Teacher, Joanne Sutly

Terry Bower made a motion to approve Action/Decision Item d. The motion passed.

e. WSSDA New/Revised Policy/Procedure (final reading): 4040P Public Access to District Records, 4210(A) Regulation of Dangerous Weapons, 4215 Use of Tobacco Nicotine Products and Delivery Devices, 5404 Family, Medical and Maternity Leave, 6112 Rental or Lease of District Real Property

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Resolution 19-20-06, Cancellation of Payroll Warrant.

Terry Bower made a motion to approve Action/Decision Item f. The motion passed.

Information Item(s)

- a. Gold Cards
- b. Levy Information

Adjourn the Meeting

At 7:28 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker