

ADNA SCHOOL DISTRICT #226

Board Minutes December 18, 2017

The regularly scheduled board meeting for December 18, 2107 was called order at 5:00 P.M. by Chair Jennifer Collins. Members present included Bob Fay, Terry Bower, Stan Long and Jennifer Collins. Chair Terry Bower led the flag salute.

Oath of Office was performed by Superintendent Forrest to Jennifer Collins of District 4 and Stan Long of District 3.

Election of Officers – Stan Long nominated Melissa Ryan for the position of Board Chair. The motion passed. Bob Fay nominated Stan Long for the position of Board Vice Chair. The motion passed. Stan Long nominated Terry Bower for the position of WIAA Representative. The motion passed. Stan Long nominated Bob Fay for the position of WSSDA Representative. The motion passed. Stan Long nominated Jennifer Collins for the position of Legislative Representative. The motion passed.

Approval of the Agenda of Board Meeting on December 18, 2017 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on December 5, 2017. – Stan Long made a motion to approve the minutes. The motion passed.

Introductions

No public present.

Special Reports

a. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of November with an ending balance of \$1,227,989.36 and a December enrollment count of 632 (615.48 FTE) students. Mrs. Williams also reviewed the food service program year to date totals.

Middle/High School Principal, Kevin Young, informed the Board that the winter events have all gone well and been well attended

Administrative Assistant, LeeAnn Parker, reported the December 2017 accounts payable at \$554,184.06 and the district's November Free and Reduced percentage at 24.5%.

Maintenance Supervisor, Ron Parker, reported that they have dealt with a lot of de-icing of the parking areas and walk ways. Mr. Parker also included in his report general maintenance items and the progress of the new greenhouse.

Superintendent, James Forrest, reported on Representative, Ed Orcutt's visit. Mr. Orcutt took time to tour the facilities with students and speak with various staff. Superintendent Forrest also reviewed the Lego Robotics competition where the students did a great job.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund December 2017.

b. Review of Budget Status for November 2017 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of December 2017 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 18, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 107399-107468, in the total amount of \$187,936.15; and Capital Project Fund Warrant Numbers 200284-200287 and ACH Payment 171800014 \$366,247.91; and ASB Fund Warrant Numbers 401234-401256 in the total amount of \$9,136.64.

Stan Long made a motion to approve Consent Item a. The motion passed.

b. Approval of December 2017 Payroll.

Terry Bower made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

a. Review of Elementary Remodel Timeline Progress – Superintendent Forrest reviewed the completion of the covered play area and the move in date.

b. Review of Change Order 13 – Superintendent Forrest reviewed change order items with Board members.

Action/Decision Item(s)

a. Approval of Change Order 13.

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of Recommendation to Hire Middle School Boys Basketball Coach, Tim Penman.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Recommendation to Hire 6.5 Hour Elementary One-on-one Aide, Patti Larson.

Terry Bower made a motion to approve Action/Decision Item c. The motion passed.

Information Item(s)

a. School of Distinction Award

b. WSSDA Policy News – December 2017

c. WSSDA New/Revised Policies/Procedures (first reading): 2022P Electronic Resources Internet Safety, 2023/F Digital Citizenship and Media Literacy, 2110P Transitional Bilingual Instruction Program, 4120/P School Support Organizations, 5401 Sick Leave

Adjourn the Meeting

At 5:26 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker