

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**December 19, 2016**

The regularly scheduled board meeting for December 19, 2106 was called order at 3:30 P.M. by Chair Terry Bower. Members present included Bob Fay, Terry Bower, Stan Long and Jennifer Collins. Chair Terry Bower led the flag salute.

Election of Officers – Stan Long nominated Jennifer Collins for the position of Board Chair. The motion passed. Stan Long nominated Melissa Ryan for the position of Board Vice Chair. The motion passed. Jennifer Collins nominated Terry Bower for the position of WIAA Representative. The motion passed. Jennifer Collins nominated Bob Fay for the position of WSSDA Representative. The motion passed. Jennifer Collins nominated Melissa Ryan for the position of Legislative Representative. The motion passed.

Approval of the Agenda of Board Meeting on December 19, 2016 – Jennifer Collins made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on December 6, 2016. – Stan Long made a motion to approve the minutes. The motion passed.

Approval of the Revised Minutes of Board Meeting on November 1, 2016. – Bob Fay made a motion to approve the minutes. The motion passed.

### **Introductions**

Chair Terry Bower welcomed the following to the meeting: Ryan Young

### **Special Reports**

a. Management Team –

**Business Manager, Katrin Williams** reviewed the cash flow chart for the month of November with an ending balance of \$1,218,705.13 and a December enrollment count of 642 (620.97 FTE) students. Mrs. Williams also reviewed the food service program year to date totals.

**Elementary Principal, Lisa Dallas**, shared with Board members the various opportunities the students had to give to others for the holidays along with several annual events that had taken place such as third grade swim lessons and the 2016 Christmas program. Mrs. Dallas also informed Board members of the upcoming staff meeting to review classroom rotation during the next phase of the remodel project. Board Director, Bob Fay asked about the possibility of putting in a sidewalk from the elementary to the fire station and if grants might be available if the district chose to pursue the idea.

**Middle/High School Principal, Kevin Young**, informed the Board that the winter events have all gone well and been well attended. Mr. Young also reported on the new marching band uniforms and of a potential overnight trip to Wenatchee.

**Administrative Assistant, LeeAnn Parker**, reported the December 2016 accounts payable at \$497,265.40 and the district's November Free and Reduced percentage at 24.73%.

**Maintenance Supervisor, Ron Parker**, reported that they have dealt with a lot of de-icing of the parking areas and walk ways. Mr. Parker also included in his report that the stadium has been winterized and that floors will be deep cleaned throughout the district during the winter break.

## **Financial**

- a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund December 2016.
- b. Review of Budget Status for November 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

## **Consent Item(s)**

- a. Approval of December 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of December 19, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 106277-106338 and 106366, in the total amount of \$173,789.02; and Capital Project Fund Warrant Numbers 200208-200214 and ACH Payment 12/20/16 \$323,476.38; and ASB Fund Warrant Numbers 401080-401100 in the total amount of \$9,779.01.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

- b. Approval of December 2016 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

## **Public Participation**

There was no public participation at this time.

## **Discussion Item(s)**

- a. Review of Elementary Remodel Timeline Progress – Superintendent Forrest reviewed the three week project timeline with Board members and reported that the project is on schedule.
- b. Review of Elementary Remodel Budget – Superintendent Forrest and Business Manager, Katrin Williams reviewed the current budget for the project and to date it is also on target.
- c. Review of Resolution 16-17-05, Cancellation of Warrant(s) – Administrative Assistant, LeeAnn Parker reviewed the warrants to be voided and reissued with Board members.
- d. Review of Change Order 5; CCD5-Changes to Footings at Classroom Addition, CCD6-Incorporated Work Required by RFI#17 to Provide for Sewer and Hot Cold Water Supply, CCD7-Extend School District Water Line Approximately 45 feet to New Point of Connection, CCD8-Substitute GFRC Panels for Pre-cast Concrete. – Superintendent Forrest reviewed the change order documents with Board members.

## **Action/Decision Item(s)**

- a. Approval to Hire Middle School Boys Basketball Coach, Max Fortier.

Jennifer Collins made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval to Hire Part-time Paraprofessional(s), Tami Novak and Kim Murphy.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of Resolution 16-17-05, Cancellation of Warrant(s).

Jennifer Collins made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Change Order 5; CCD5-Changes to Footings at Classroom Addition, CCD6-Incorporated Work Required by RFI#17 to Provide for Sewer and Hot Cold Water Supply, CCD7-Extend School District Water Line Approximately 45 feet to New Point of Connection, CCD8-Substitute GFRC Panels for Pre-cast Concrete.

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

e. WSSDA New and Revised Policy/Procedure (final reading): 3000 Table of Contents, 3115/P Homeless Students – Enrollment Rights and Services, 2161/P Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973, 3116/P Student Foster Care, 3231P Procedure Student Records.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

**Information Item(s)**

a. Gold Cards

**Adjourn the Meeting**

At 4:08 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker