

ADNA SCHOOL DISTRICT #226
Board Minutes
February 16, 2016

The regularly scheduled board meeting for February 16, 2016 was called order at 6:32 P.M. by Chair Terry Bower. Members present included Bob Fay, Terry Bower, Stan Long and Melissa Ryan. Chair Terry Bower led the flag salute.

Approval of the Revised Agenda of Board Meeting on February 16, 2019 – Melissa Ryan made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on February 2, 2016. – Stan Long made a motion to approve the minutes. The motion passed.

Introductions

Chair Terry Bower welcomed the following to the meeting: Dana Anderson, Don Rash, Todd Tovani

Special Reports

a. **ESD 113** – Dana Anderson, ESD 113 Superintendent introduced the district's newly elected ESD Board member, Don Rash. Mr. Anderson also provided handouts and reviewed service that the ESD provides to school districts.

b. **Architects** – Todd Tovani reviewed the elementary remodel educational specification prints with the Board.

a. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of January with an ending balance of \$931,064.21 and a February enrollment count of 621 (583.71 FTE) students.

Elementary Principal, Lisa Dallas, shared with Board member the current progress of student learning assessments, Mrs. Meagher has taken the lead for this and she recapped the most recent teacher in-service training that took place on February 12, 2016. Mrs. Dallas also provided several dates of upcoming events.

Middle/High School Principal, Kevin Young, was unable to attend the meeting but provide Board members with a report. His report included information regarding the out of state trips.

Administrative Assistant, LeeAnn Parker, reported the January 2016 accounts payable at \$260,106.12 and the district's December Free and Reduced percentage at 29%.

Food Service Director, Tess White, provided the most recent numbers for the Board and reported that a recent food survey was completed at the elementary which resulted in some minor adjustments.

Maintenance Supervisor, Ron Parker, reported that daycare has been signed off on by the county and it is now up to Rachel Morris to obtain her license for the building. They took care of a several small maintenance items throughout the district and will begin the mowing season next week.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund February, 2016.

b. Review of Budget Status for January 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of February 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of February 16, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 105386-105446 in the total amount of \$121,535.47; and Capital Projects Fund Numbers 200160-200161 in the amount of \$138,570.65; and ASB Fund Warrant Numbers 400954-400962 in the total amount of \$2,131.78.

Stan Long made a motion to approve Consent Item a. The motion passed.

b. Approval of February 2016 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

a. Review of Adna Elementary Remodel Ed Specs – Reviewed earlier in the meeting by Todd Tovani. Board members had no additional questions.

b. Review of VOIP Bid(s) – Superintendent Forrest reviewed the bids provided by the district’s ERate coordinator, Bob Kraig and recommended the lowest bidder, ToledoTel.

Action/Decision Item(s)

a. Approval to Hire High School Golf Coach, Luke Salme.

Melissa Ryan made a motion to approve Action/Decision Item a. The motion passed.

b. Approval to Hire Middle School Track Coach, Shannon Vestal.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Out of State High School Track Meet, April 7, 2016, Oregon City.

Melissa Ryan made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Overnight, Out of State Drama Club Trip to Ashland, Oregon, June 17-20, 2016.

Melissa Ryan made a motion to approve Action/Decision Item d. The motion passed.

e. Approval of Out of State High School Boys Basketball Trip to Shriner’s Hospital.

Stan Long made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Elementary Remodel Educational Specifications.

Bob Fay made a motion to approve Action/Decision Item f. The motion passed.

g. ~~Approval of 2016-17 Calendar.~~

h. Approval of District Wide VOIP Contract

Stan Long made a motion to approve Action/Decision Item h and award the contract to the lowest bidder, ToledoTel. The motion passed

i. Approval of Retirement of Elaine Johnson

Bob Fay made a motion to approve Action/Decision Item i. The motion passed.

j. Approval of Volunteer Fastpitch Coach, Jordan Sandrini

Stan Long made a motion to approve Action/Decision Item j. The motion passed.

Information Item(s)

- a. Gold Cards
- b. CTE Regional Meeting, April 13, 2016 at 6:30pm in Onalaska
- c. WSSDA Letter
- d. Adna Scholarship Foundation 2016 Auction
- e. Honor Roll

Adjourn the Meeting

At 8:26 P.M., Stan Long made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker