

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**February 16, 2021**

The regularly scheduled board meeting for February 16, 2021, was called order at 6:30 P.M. by Chair, Terry Bower. Members present included Stan Long, Bob Fay, Jennifer Collins, and Melissa Ryan. Members were present via Zoom due to COVID-19 concerns.

Approval of the Revised Agenda of Board Meeting on February 16, 2021 – Jennifer Collins made a motion to approve the agenda. The motion passed.

Approval of the Minutes of the Board Meeting on February 2, 2021. – Melissa Ryan made a motion to approve the minutes. The motion passed.

**Introductions**

Chair Terry Bower welcomed: Jen Wisner, Mark Westley, and Shandi Cardin.

**Special Reports**

b. Management Team –

**Elementary School Principal, Lisa Dallas**, reviewed the snow day process and shared that due to pre-planning that it was successful.

**Middle/High School Principal, Thad Nelson**, also reviewed the success of the virtual snow day and athletics have begun.

**Business Manager, Katrin Williams**, reported January's fund balance of \$2,167,577.00 and a starting enrollment of 590 students for an FTE of 572.88 during January.

**Administrative Assistant, LeeAnn Parker**, reported the February 2021 accounts payable at \$129,986.31 and January's daily average meal participation at 286.

**Maintenance Supervisor, Ron Parker**, confirmed that a new leak in the roof was discovered at the middle/high school and has been repaired by Weatherguard Roofing. and that the power outage caused a few minor issues that have been resolved. Mr. Parker also included in his report that the stadium is ready for games, sani-cans have been brought in to avoid pipes freezing during the low temperatures, the crew has been deicing and removing snow from parking lots and walkways.

**Superintendent, Jim Forrest**, shared that he is working with principals and staff to provide more in-person learning time for students. Superintendent Forrest reviewed the current challenges of lunchroom space, classroom space, and distancing requirements.

**Financial**

a. Review of Voucher Registers for General Fund, Capital Projects Fund, and ASB Fund February 2021.

b. Review of Budget Status for January 2021 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

**Consent Item(s)**

a. Approval of February Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of February 16, 2021, the Board does approve for payment as follows: General Fund Warrant Numbers 42110959-42111010, in the total amount of \$129,986.31; and ASB Fund Warrant Numbers 42401605-42401607 in the amount of \$1,429.17.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

b. Approval of February 2021 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

### **Public Participation**

No public participation at this time.

### **Discussion Item(s)**

- a. Review of 2021-22SY New Market Skills Center Inter-District Agreement – Superintendent Forrest reviewed with the Board.
- b. Review of Facilities – Superintendent Forrest reviewed that he would begin the process for a middle school gymnasium and S.T.E.M. classrooms with the Board.
- c. Review of Superintendent Search – Superintendent Forrest provided information and costs for professional services to handle the search.

### **Action/Decision Item(s)**

- a. Approval of 2021-22SY New Market Skills Center Inter-District Agreement.

Melissa Ryan made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Out of Endorsement Assignment, Kim Galaviz, Kasey Johnson, and Ryan Brumbaugh.

Bob Fay made a motion to approve Action/Decision Item b. The motion passed.

- c. WSSDA New/Revised Policy/Procedure (final reading): Bid or Request for Proposal Requirements

Melissa Ryan made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Volunteer High School Boys Basketball Coach, Cody Young.

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

### **Information Item(s)**

- a. Gold Cards
- b. Class of 2021 List with Valedictorian and Salutatorian Recognition
- c. Honor Roll
- d. Adna Scholarship Foundation 2021 Dinner Auction
- e. Redistricting Review Information

### **Adjourn the Meeting**

At 6:51 P.M., Melissa Ryan made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker