

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**February 21, 2012**

The regularly scheduled board meeting for February 21, 2012 was called order at 6:30 P.M. by Chair Terry Bower. Members present included Terry Bower, Mike Haunreiter, Bob Fay, and Stan Long. Chair Terry Bower led the flag salute.

Approval of the Revised Agenda of Board Meeting on February 21, 2012 – Bob Fay made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on February 7, 2012. - Stan Long made a motion to approve the minutes. The motion passed.

**Introductions**

Chair Terry Bower welcomed the following to the meeting: Jodi Wellander and Patrick Richardson.

**Special Reports**

a. Management Team

**Ronald Parker, Maintenance**, reported to board members on the progress of the grounds and facilities to date. The baseball dugouts will be completely enclosed soon and several general maintenance needs have been taken care of. Mr. Parker is still waiting to hear back on the quotes for the variable drives for the middle/high boiler room and hopes to have the information to share at the next regular scheduled board meeting.

**Katrin Williams, Business Manager**, provided the Board with an updated cash flow chart for the month of January and reported an ending fund balance of \$242,086.49 for the month. Mrs. Williams also included the January enrollment of 612 students given the district a total of 573.26 FTE (530 budgeted).

**Lisa Dallas, Elementary Principal**, shared with the Board the success of the PTO Skate Party and the Teacher Workday School Improvement Plan. Mrs. Dallas also let board members know of the progress towards the kindergarten Transalta Ecology Grant and semester report cards.

**Kevin Ryan, Middle/High Principal**, reported the middle/high building having had a busy and successful month with semester report cards being sent home, many activities scheduled, and athletics all on track to finish their seasons well.

**LeeAnn Parker, Administrative Assistant**, reported the February 2012 accounts payable with General Fund at \$124,932.25 for a total of \$124,267.38. Mrs. Parker also provided the Board with an update on the district's January Free and Reduced percentage at 33.05%.

**Financial**

- a. Review of Voucher Registers for General Fund and ASB Fund for February 2012.
- b. Review of Budget Status for January 2012 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

**Consent Item(s)**

- a. Approval of February 2012 Voucher Registers for General Fund and ASB Funds – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the

Board. As of February 21, 2012, the Board does approve for payment as follows: General Fund Warrant Numbers 101376-101433, in the total amount of \$124,932.25; ASB Fund Warrant Numbers 400247-400260, in the total amount of \$3,460.99.

b. Approval of February 2012 payroll.

Bob Fay made a motion to approve Consent Item(s) a. and b. The motion passed.

### **Public Participation**

There was no public participation at this time.

### **Discussion Item(s)**

a. Elementary Lunch Room – Superintendent Forrest and members of the elementary lunch room committee participated in an onsite tour of the lunch facilities at Napavine School District. Board member, Stan Long was very impressed with the functionality and scheduling of the system that they viewed. Mr. Forrest has scheduled a meeting with one of the table reps and will provide information regarding the costs of the tables. Mr. Long suggested that the classroom scheduling for the 2012-13 school year begin as soon as possible.

b. District Reader Board – Superintendent Forrest reported that the high school ASB is still planning to pay for a replacement reader board. The location of the sign has yet to be determined, however a deadline for installation is set for the end of the 2011-12 school year.

### **Action/Decision Item(s)**

a. Approval of Sealed Bid Items – Terry Bower opened the two sealed bid and disclosed the contents to the public. The highest bid for the bricks was for \$251.00. There were no bids received for any of the other surplus items.

Stan Long made a motion to approve Action/Decision Item(s) a.. Bob Fay seconded the motion. The motion passed.

b. Approval to Hire Middle/High School Track Coach(es); Lindsey Buttrey, Shawn Corrigan, Gary Reboin, and Tim Underwood.

Bob Fay made a motion to approve Action/Decision Item(s) b.. The motion passed.

c. Approval of Spring Athletic Coach(es).

Stan Long made a motion to approve Action/Decision Item(s) c.. The motion passed.

d. WSSDA New & Revised Policies/Procedures (Final Reading) – 1114P Board Members Resignation and Vacancy Procedure, 1240 Committees, 1610 2<sup>nd</sup> Class District Conflicts of Interest, 2106 Program Compliance, 2411 Certificate of Educational Competency, 3122/P Excused and Unexcused Absences, 2140 Release of Resident Students, 4400P Election Activities Procedure, Staff Development, 6800P Safety, Operation and Maintenance of School Property Procedure, 6920P Construction Design, Procedure, 6950 Contractor

Mike Haunreiter made a motion to approve Action/Decision Item(s) d.. The motion passed.

**Information Item(s)**

- a. Chartwells – Board reviewed monthly report.
- b. Replacement Phone System RFP – Superintendent Forrest reviewed information provided by the district’s E-Rate consultant for the purpose of replacing the district’s current phone system.
- c. Senior Projects
- d. WSSDA Spring Regional Meeting – Wednesday, March 14<sup>th</sup> in Tumwater
- e. Gold Cards
- f. Adna Scholarship Auction – March 16, 2012
- g. Spring Sports Schedule

**Executive Session**

- a. Performance of an Employee – At 7:25 P.M. Chair, Terry Bower announced that the board would adjourn for executive session until 7:55 P.M. Board members resumed the regular session at 7:47 P.M. with no actions taken as a result of the executive session.

**Adjourn the Meeting**

At 7:50 P.M., Mike Haunreiter made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair  
Minutes recorded by LeeAnn Parker