

## ADNA SCHOOL DISTRICT #226

### Board Minutes

March 19, 2013

The regularly scheduled board meeting was called to order at 6:30 P.M. by Chair Mike Haunreiter. Members present included Terry Bower, Mike Haunreiter, and Tom Green. Chair Mike Haunreiter lead the flag salute.

Approval of Revised Agenda of Board Meeting on March 19, 2013 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of Minutes of Board Meeting on March 5, 2013 – Terry Bower made a motion to approve the minutes. The motion passed.

#### Introductions

No introductions at this time

#### Special Reports

a. Management Team

**Ronald Parker, Maintenance Supervisor**, informed Board members that the ball fields are ready and that mowing season is well under way. He has also taken care of several small repair requests throughout the district.

**Katrin Williams, Business Manager**, provided the Board with an updated cash flow chart for the month of February, reporting an ending balance of \$310,761.39. Mrs. Williams also included the March enrollment of 562 students giving the district a total of 529.62 FTE (540 budgeted).

**Lisa Dallas, Elementary Principal**, reviewed the elementary School Improvement Plan (S.I.P.) with board members using both a handout and PowerPoint presentation.

**Kevin Ryan, Middle/High Principal**, reported that the Adna Scholarship Foundation dinner and auction was very successful this year and heavily attended. He is waiting to hear back from the scholarship committee as to how much money was generated by the event.

**LeeAnn Parker, Administrative Assistant**, reported the March 2013 accounts payable at \$147,427.15 and the district's February Free and Reduced percentage at 30.67%. Mrs. Parker also informed the Board on the status of the pending consolidated program review audit, roofing project bid process, and scholarship application reminders.

#### Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for March 2013.

b. Review of February 2013 Budget Status Report for General Fund, Capital Project Fund, Transportation fund, Debt Service Fund, and ASB.

#### Consent Items

a. Approval of March 2013 Voucher Registers for General Fund, and ASB Funds – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of March 19, 2013, the Board does approve for payment as follows: General Fund Warrant Numbers 102413-102471, in the total amount of \$147,427.15; Capital Projects Fund Warrant Numbers 200120-200120, in the total amount of \$5,000.00; ASB Fund Warrant Numbers 400451-400461, in the total amount of \$3,047.47.

Tom Green made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of March 2013 Payroll.

Tom Green made a motion to approve Consent Item(s) a. thru d. The motion passed

**Public Participation** – There was no public participation at this time.

**Discussion Items**

- a. 2013-14 District Budget – Business Manager, Katrin Williams provided board members with handouts and reviewed the 2013-14 school year budget projections based on the latest district and state fiscal data. At this time Superintendent Forrest has recommended that the new budget be decreased in enrollment FTE's.
- b. \*WSSDA New and Revised Policy/Procedure – (Second Reading) 1620 The Board-Superintendent Relationship, 1731 Board Member Expenses, 2121 Substance Abuse Program, 4200 Safe and Orderly Learning Environment, 5006 Certification Revocation, 5201 Drug-Free Schools, Community and Workplace, 5202 Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program, 2255/P Alternative Learning Experience Programs, 3231/P Student Records, 3414/P Infectious Diseases, 5240/P Staff Evaluation, 5280/P Termination of Employment. WSSDA sent out an email stating that 5240 is again under revision and asked that we do not pass this draft and this time. – Superintendent Forrest reviewed the policies and procedures with board members and recommended that 5240/P Staff Evaluation be removed from the group as it is once again undergoing revision.
- c. 2013-14 Rental Agreements – Superintendent Forrest informed board members that the ESD 113 Special Education staff would prefer to remain in the building they currently occupy. Director, Rebecca Turnbull has offered to updated the heating system in an attempt to make the building more efficient. Superintendent Forrest and those board members in attendance feel that it would not be money well spent and they will continue to move in the direction of having no occupants in the building.

**Action/Decision Item(s)**

- a. \*WSSDA New & Revised Policies/Procedures (Final Reading)- 4210 Regulations of Dangerous Weapons on School Premises.

Terry Bower made a motion to approve Action/Decision Item(s) a. The motion passed.

- b. Approval of High School Track Coach, Ron Tienhaara

Tom Green made a motion to approve Action/Decision Item(s) b. The motion passed.

- c. Approval of Resignation of Elementary Teacher, Toni Moran

Terry Bower made a motion to approve Action/Decision Item(s) c. The motion passed.

- d. Approval of Resignation of High School English Teacher, Pamela Snow

Tom Green made a motion to approve Action/Decision Item(s) d. The motion passed.

- e. Approval of Resolution 12-13-05, Transfer of Debt Service Funds to General Fund

Tom Green made a motion to approve Action/Decision Item(s) e. The motion passed.

**Information Items**

- a. Chartwells
- b. Gold Cards
- c. Pending Consolidation Program Review (CPR) Audit
- d. Adna Scholarship Auction Update
- e. WSSDA Request for Proposal of 2014 Legislative Session
- f. Elementary Time Capsule

**Adjourn the Meeting**

At 7:51 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker