

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**March 16, 2021**

The regularly scheduled board meeting for March 16, 2021, was called order at 6:30 P.M. by Board Vice Chair, Jennifer Collins. Members present included Stan Long, Bob Fay, and Melissa Ryan.

Approval of the Revised Agenda of Board Meeting on March 16, 2021 – Melissa Ryan made a motion to approve the agenda. The motion passed.

Approval of the Minutes of the Board Meeting on March 2, 2021. – Stan Long made a motion to approve the minutes. The motion passed.

**Introductions**

Vice Chair Jennifer Collins welcomed: Jen Wisner, Mark Westley, Teresa Ramsey, Julie Powell, Corrine Hartley, Kelly Prouty, and Eryn Hagseth (all attended via zoom).

**Special Reports**

b. Management Team –

**Elementary School Principal, Lisa Dallas**, reported on the most recent events in the elementary building. Dr. Suess week was celebrated along with support staff for their appreciation week.

**Middle/High School Principal, Thad Nelson**, reviewed the current athletic seasons and that they are going well.

**Business Manager, Katrin Williams**, reported February's fund balance of \$2,119,531.75 and a starting enrollment of 592 students for an FTE of 575.04 during February.

**Administrative Assistant, LeeAnn Parker**, reported the March 2021 accounts payable at \$227,335.02 and February's daily average meal participation at 271.

**Maintenance Supervisor, Ron Parker**, reported on the research he has done for the possibility of installing a portable at the middle/high school to create additional classroom space during COVID restrictions. Mr. Parker also reviewed a list of items that had been taken care of throughout the past month. They included; mowing and grounds care, restroom repairs, heater repairs and a successful fire drill at the middle/high school.

**Superintendent, Jim Forrest**, shared that the entire State is now in phase 3 of the Governor's COVID-19 Reopening Plan and there are rumors of the current 6 foot social distancing requirements being relaxed to 3 foot. Superintendent Forrest also reviewed the possibility of bringing in a portable to create additional classroom space but only if the distancing requirements remain at 6 feet. Superintendent Forrest is hopeful to bring students back Monday through Friday after Spring Break.

**Financial**

a. Review of Voucher Registers for General Fund, Capital Projects Fund, and ASB Fund March 2021.

b. Review of Budget Status for February 2021 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

**Consent Item(s)**

a. Approval of March Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of March 16, 2021, the Board does approve for payment as follows: General Fund Warrant Numbers 42111032-42111107, in the total amount of \$227,335.02; and ASB Fund Warrant Numbers 42401608-42401617 in the amount of \$7,116.84.

Melissa Ryan made a motion to approve Consent Item a. The motion passed.

b. Approval of March 2021 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

**Public Participation**

No public participation at this time.

**Discussion Item(s)**

- a. Review of District Reopening – Superintendent Forrest reviewed with the Board.
- b. Review of Washington State Department of Commerce Grant – Superintendent Forrest reviewed the grant that awarded 2 years ago and is still in progress by the elementary for the playground with the Board.

**Action/Decision Item(s)**

a. Approval of Washington State Department of Commerce Grant.

Melissa Ryan made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of Resignation of High School Boys Basketball Coach, Hank Robinson.

Melissa Ryan made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Resignation of Certificated Staff, Grace Holbrook.

Stan Long made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Volunteer Baseball Coach, Mark Westley.

Melissa Ryan made a motion to approve Action/Decision Item d. The motion passed.

**Information Item(s)**

- a. Gold Cards
- b. Summer Board Meeting(s): June 15<sup>th</sup>, July 20<sup>th</sup> and August 17<sup>th</sup> at 12:00 p.m.
- c. WSSDA Policy Review
- d. WSSDA Policy/Procedure, New/Revised (first reading): 2413 Equivalency Credit Opportunities, 3432/P Emergencies, 6000/P Program Planning, Budget Preparations, Adoption, and Implementation.

**Executive Session**

## a. Qualifications of an Applicant.

Stan Long made a motion at 6:56 P.M. to enter into executive session for approximately 60 minutes. The motion passed.

Bob Fay made a motion at 7:59 P.M. to resume the regular session. No actions were taken. The motion passed.

**Adjourn the Meeting**

At 8:00 P.M., Melissa Ryan made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker