

## ADNA SCHOOL DISTRICT #226

### Board Minutes

March 21, 2017

The regularly scheduled board meeting for March 21, 2017 was called order at 6:30 P.M. by Vice Chair, Melissa Ryan. Members present included Melissa Ryan, Stan Long and Jennifer Collins (via conference call). Vice Chair, Melissa Ryan led the flag salute.

Approval of the Revised Agenda of Board Meeting on March 21, 2017 – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on March 7, 2017. – Jennifer Collins made a motion to approve the minutes. The motion passed.

### Introductions

Vice Chair, Melissa Ryan welcomed the following visitor(s) to the meeting: Linda Moon

### Special Reports

a. ~~Fifth Grade Science Fair Presentation~~

b. Management Team –

**Maintenance Supervisor, Ron Parker**, reported on some minor repairs throughout the district which included the sprinkler valve on the boiler, and the completion of a shotput pit at the middle/high school. Mr. Parker also discussed spring mowing and that work on the stadium concession stand is being planned.

**Middle/High Principal, Kevin Young**, reported that the English department took part in a scope and sequence to improve learning flow as students progress through grade levels. Mr. Young is also working to revise the current attendance policy.

**Elementary Principal, Lisa Dallas**, reported that the new playground equipment will be complete within the week. Mrs. Dallas also provided dates for parent teacher conferences, the book fair and the state testing timeline.

**Business Manager, Katrin Williams** reviewed the cash flow chart for the month of February with an ending balance of \$1,636,718.25 and a March enrollment count of 629 (573 FTE) students.

**Administrative Assistant, LeeAnn Parker** reviewed the March 2017 accounts payable of \$600,734.47 and the February meal benefits at 26 percent.

### Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for March 2017.

b. Review of Budget Status for February 2017 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

### Consent Item(s)

a. Approval of March 2017 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of March 21, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 106540-106613 in the total amount of \$183,947.59; and Capital Projects Fund Warrant Number(s) 161700004 in the amount of \$398,499.36 and 200229-200233 in the amount of \$22,562.10; and ASB Fund Warrant Numbers 401119-401132 in the total amount of \$10,725.06.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

b. Approval of March 2017 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

### **Public Participation**

Linda Moon presented plans for the district's 100 year reunion and celebration.

### **Discussion Item(s)**

- a. Review of C.P.R. Equity in Athletics 2017-18 Audit Info – Superintendent Forrest reviewed the results of the survey and data. He also included a possible recommendation for competitive cheer.
- b. Review of 2017-18 School Calendar – Superintendent Forrest reviewed various dates regarding the proposed calendar.
- c. Review of 2017-18 School Calendar Memorandum of Understanding(s) – Superintendent Forrest reviewed the need for the memorandum of understands according to the current contract language.
- d. Review of Superintendent Annual Facility Goals – Superintendent Forrest presented a list of Capital Projects Facility Goals to be considered for improvement/repairs based on the previous meetings facility tour.
- ~~e. Review of High School Track Out of State Overnight Trip Track Meet – Eugene, Oregon, April 14-15, 2017.~~
- f. Elementary Remodel Update – Superintendent Forrest reviewed that the project is going well and is still set to be completed on time.
- g. Review of Geology Overnight Field Trip – Science Teacher, Seth Hodges presented the Board with an itinerary for the proposed field trip. The trip is designed to enhance students learning through hands on experience.
- h. Review of Elementary Project Change Order #6 – Superintendent Forrest reviewed the details of the necessary change order with Board members.

### **Action/Decision Item(s)**

- a. Approval of 2017-18 School Calendar.

Jennifer Collins made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of 2017-18 School Calendar Memorandum of Understanding(s).

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

~~e. Approval of High School Track Out of State Overnight Trip Track Meet – Eugene, Oregon, April 14-15, 2017.~~

Trip was cancelled.

- d. Approval of Resolution 16-17-08, Cancellation of Warrant.

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of Geology Overnight Field Trip.

Stan Long made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Elementary Project Change Order #6.

Jennifer Collins made a motion to approve Action/Decision Item f. The motion passed.

**Information Item(s)**

- a. Gold Cards
- b. April Board Meetings
- c. Centralia College Athletics Hall of Fame, Luke Salme
- d. CTE Skills Showcase Article
- e. District Testing Schedule
- f. OSPI Ninth Grade Course Failure and Graduation Rate

**Executive Session**

~~a. Superintendent Annual Evaluation~~

Tabled for a later date.

**Adjourn the Meeting**

At 7:30 P.M., Stan Long made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker