

## ADNA SCHOOL DISTRICT #226

### Board Minutes

April 21, 2015

The regularly scheduled board meeting was called to order at 6:30 P.M. by Bob Fay. Members present included Terry Bower, Jennifer Collins, Melissa Ryan, and Stan Long. Chair Bob Fay lead the flag salute.

Approval of Revised Agenda of Board Meeting on April 21, 2015 – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of Minutes of Board Meeting on March 17, 2015 – Melissa Ryan made a motion to approve the minutes. The motion passed.

#### Introductions

Bob Fay welcomed the following visitors: Jen Wisner

#### Special Reports

a. ESD 113 Services Update - Dr. Dana Anderson, Superintendent of ESD 113 was introduced by Superintendent Forrest. Dr. Anderson and his team have been traveling to the 44 school districts that the ESD provides services to and reviewing the various ways they assist school districts in their day to day operations. The services range from student data management, fiscal, and other varying things needed by school districts.

b. ~~Robotics Team Report~~ – Seth Hodges

c. Management Team –

**Middle/High School Principal**, Kevin Young reviewed some upcoming events and informed Board members of the latest graduation requirements. Mr. Young proposed that a seven period class day would be able to accommodate the new 24 credit graduation requirement and provide the means to offer additional electives. Board members were receptive to the change and will discuss it further at a future regularly scheduled meeting.

**Elementary Principal**, Lisa Dallas reported on the many successful events and fundraisers that took place over the past month and provided a list of dates for futures events. Mrs. Dallas also provided handouts and reviewed some options for third grade literacy with the Board.

**Administrative Assistant**, LeeAnn Parker, provided the Board with an updated cash flow chart for the month of March and reported an ending balance of \$905,103.30 with the March 2015 accounts payable being \$190,565.21. Mrs. Parker also included the April enrollment of 608 students giving the district a total of 570.11 FTE (510 budgeted).

**Food Service Director**, Tess White reviewed the most current budget status for the food service program with an ending balance of \$3,592.73 for the month of March.

Maintenance Director, Ron Parker reported on several ongoing projects taking place throughout the district.

**Superintendent**, Jim Forrest reviewed additional district events using a powerpoint presentation.

#### Financial

a. Review of Voucher Registers for General Fund, and ASB Fund for April 2015.

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for March 2015.

#### Consent Items

a. Approval of April 2015 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of April 21, 2015, the Board does approve for payment as follows: General Fund Warrant Numbers 104519-104584 in the total amount of \$190,565.21; Capital Projects Fund Warrant Numbers 200150 in the total amount of \$4690.16; ASB Fund Warrant Numbers 400814-400829, in the total amount of \$14,363.50.

Stan Long made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of April 2015 Payroll

Terry Bower made a motion to approve Consent Item(s) b. The motion passed.

**Public Participation** – There was no public participation at this time.

**Discussion Item(s)**

a. \*WSSDA New & Revised Policy/Procedure (Second Reading): Purchasing Authorization and Control 6210/P.

**Action/Decision Item(s)**

a. Approval of Supplemental Contract, Seth Hodges, Robotics.

Stan Long made a motion to approve Action/Decision Item(s) a. The motion passed.

b. Approval of Resignation of Head Boys Basketball Coach, Casey Dotson.

Jennifer Collins made a motion to approve Action/Decision Item(s) b. The motion passed.

c. Approval of 2015-18 Clover Park Technical College Interlocal Cooperative Agreement.

Jennifer Collins made a motion to approve Action/Decision Item(s) c. The motion passed.

d. WSSDA New & Revised Policy/Procedure (Final Reading): High School Graduation Requirements 2410.

Stan Long made a motion to approve Action/Decision Item(s) d. The motion passed.

**Information Items**

a. Gold Cards

b. Volunteer of the Year -

c. Washington State Auditor's Exit Conference Report

d. Teacher Appreciation Week, May 4<sup>th</sup> thru 8<sup>th</sup>

e. First Home Track Meet, April 28<sup>th</sup> at 5:00 P.M.

f. WSSDA New & Revised Policy/Procedure (First Reading): Meeting Conduct, Order of Business and Quorum 1400/P, Executive or Closed Sessions 1410, Procedure Proposed Agenda and Consent Agenda 1420P, Minutes 1440, Absence of a Board Member 1450, The Board Superintendent Relationship 1620P, Evaluation of the Superintendent 1630, Compensation 5310, Personnel Leave 5400, Sick Leave 5401, Staff Vacation 5411, Charge Card 6212, Bid Requirements 6220/P.

**Executive Session**

a. Performance of an Employee, Superintendent

Jennifer Collins made a motion to go into executive session at 8:00 P.M. for approximately 30 minutes. Stan Long seconded the motion. The motion passed.

Terry Bower made a motion to resume regular session at 8:29 P.M. Jennifer Collins seconded the motion. The motion passed.

No actions were taken as a result of the executive session.

**Adjourn the Meeting**

At 8:30 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker