

ADNA SCHOOL DISTRICT #226
Board Minutes
April 19, 2016

The regularly scheduled board meeting for April 19, 2016 was called order at 6:30 P.M. by Chair Terry Bower. Members present included Stan Long, Melissa Ryan, and Bob Fay. Chair Terry Bower led the flag salute.

Approval of the Revised Agenda of Board Meeting on April 19, 2016. – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on March 15, 2016. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Approval of the Minutes of Capital Projects Workshop on March 23, 2016. – Bob Fay made a motion to approve the minutes. The motion passed.

Introductions

Chair Terry Bower welcomed the following to the meeting: Jennifer Krueger, Christian Krueger, Cheryl Gibson, Jodi Wellander, Riley Wellander, Michael Crozier, Catherine Crozier, Kane Crozier, McKade Matayoshi, Brook Matayoshi, Norman Chapman

Special Reports

a. Fifth Grade Science Fair Reports – Teacher Cheryl Gibson introduced students, Michael Crozier and McKade Matayoshi. They each presented their science fair projects along with their finds.

b. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of March with an ending balance of \$973,502.88 and a April enrollment count of 620 (582.89 FTE) students. Mrs. Williams also reviewed the March food service report.

Elementary Principal, Lisa Dallas, shared with Board several dates of upcoming events and the success of the PTO book fair and candle fundraisers.

Middle/High School Principal, Kevin Young, reported that state testing will begin next week and continue until the end of the school year. Mr. Young also informed the Board that because this year's graduating class is so large the Baccalaureate ceremony will be held at the Seventh Day Adventist Church on the corner of Chilvers and Hwy. 6.

Administrative Assistant, LeeAnn Parker, reported the April 2016 accounts payable at \$299,385.78 and the district's March Free and Reduced percentage at 29%.

Maintenance Supervisor, Ron Parker, reported that they took care of a several small maintenance items throughout the district and that they are getting annual spring items completed.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund April 2016.

b. Review of Budget Status for March 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of April 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of April 19, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 105562-105614 in the total amount of \$130,231.83; and Capital Projects Fund Numbers 200163-200164 in the amount of \$169,153.95; and ASB Fund Warrant Numbers 400980-400995 in the total amount of \$10,133.33.

Stan Long made a motion to approve Consent Item a. The motion passed.

b. Approval of April 2016 Payroll.

Bob Fay made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Resolution 15-16-08, CPF Budget Extension – Superintendent Forrest explained that the budget extension was necessary to precede with the elementary remodel project.
- b. Resolution 16-15-09 General Fund Budget Extension – Superintendent Forrest informed the Board that the unexpected increase in enrollment throughout the course of the school year has created unexpected costs.
- c. Elementary Remodel Update – Superintendent Forrest reviewed the results of the competitive K-3 Class Size Reduction Grant that the district applied for. The state acknowledged that our district qualifies for up to 2 permanent classrooms in grades k-3 however there were other districts that scored a higher need.
- d. Elementary Survey Update - Superintendent Forrest reviewed the results of the property line survey. It was found that the boundaries are off a bit with the adjacent properties.
- e. Elementary Remodel Project Manager – The Board discussed the potential need for a part time project manager to help oversee the remodel.
- f. Senior Class Trip – Senior, Riley Wellander addressed the Board with the finalized details of the class trip to Disneyland and requested final Board approval.
- g. WSSDA Policy/Procedure New&Revised (Second Reading): 2190P Highly Capable Programs, 3124P Removal-Release of Student During School Hours, 3240P Student Conduct Expectations and Reasonable Sanctions, 3241P Classroom Management, Discipline and Corrective Action – Superintendent Forrest reviewed and recommended the revised policies to the Board.

Action/Decision Item(s)

a. Approval of Resolution 15-16-08, CPF Budget Extension FY 2015-16.

Bob Fay made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of Resolution 15-16-09, GF Budget Extension FY 2015-16.

Melissa Ryan made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Overnight Trips: FBLA State, High Fast Pitch to Orcas Island, Senior Class Trip to Disneyland.

Stan Long made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Resignation of High School Cheer Coach, Amy Dunnagan.

Melissa Ryan made a motion to approve Action/Decision Item d. The motion passed.

e. Approval of High School Cheer Coach, Jenni Hatfield-Chilcoate.

Stan Long made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of 2016-17 AEA Contract Memo of Understanding; 2016-17 Professional Development and 2016-17 Calendar

Stan Long made a motion to approve Action/Decision Item f. The motion passed.

Information Item(s)

- a. Gold Cards
- b. Public Records Request from SmartProcure, Fulfilled
- c. Teacher Appreciation Week with Staff Breakfast, May 3, 2016 at 7:30 a.m.
- d. Volunteer of the Year
- e. Adna Scholarship Foundation Dinner Auction Results
- f. Monthly WSSDA Newsletter
- c. WSSDA Policy/Procedure New&Revised (First Reading): 2161/P Special Education and Related Services for Eligible Students, 3210 Nondiscrimination, 3246/P Restraint, Isolation and Other Uses of Reasonable Force, 4217/P Effective Communication, 6220 Bid Requirements

Adjourn the Meeting

At 7:26 P.M., Bob Fay made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker