

ADNA SCHOOL DISTRICT #226

Board Minutes

April 21, 2020

The regularly scheduled board meeting for April 21, 2020 was called order at 6:33 P.M. by Vice Chair, Terry Bower. Members present included Stan Long, Melissa Ryan and Chair Bob Fay joined at 6:35pm. All members were present via Zoom due COVID-19 concerns.

Approval of the Agenda of Board Meeting on April 21, 2020 – Stan Long made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on March 17, 2020. – Stan Long made a motion to approve the minutes. The motion passed.

Introductions

Board Chair, Bob Fay welcomed the following visitors to the meeting: Luke Salme

Special Reports

a. Healthy Youth Survey – School Counselor, Luke Salme reviewed details of the Healthy Youth Survey to board members. It has been 4 years since the anonymous volunteer survey has been given. The survey will include 7th thru 12th grade.

b. Management Team –

Middle/High School Principal, Thad Nelson, is doing home visits with students that are contacting or connecting with teachers. Parents and students have enjoyed the visits and Mr. Nelson has been able to make sure they have what is necessary to complete assignments and stay connected. Mr. Nelson is going to continue to reach out to students and parents. Teachers have also begun implementing zoom meetings with their classes.

Middle/High School Counselor, Luke Salme, expressed that Seniors are doing okay and that all are currently on track for graduation.

Superintendent, James Forrest, reviewed OSPI's grading requirements that had been released earlier in the day. Superintendent Forrest also expressed the need to continue with the meal program until June 19, 2020.

Elementary Principal, Lisa Dallas, reported that teachers are continuing to put course work packets together to distribute with the meals on buses. The process is going well. Each Thursday students receive a new packet of work and turn in their completed packets.

Maintenance Supervisor, Ronald Parker, completed all of the district vans annual safety inspection. All of them passed. Mr. Parker also provided a list of items that are usually completed during the summer but are being addressed now.

Business Manager, Katrin Williams, reported March's fund balance of \$1,192,714.31 and reviewed current enrollment count of 633 students bringing the district's FTE to 616.60 (576 budgeted).

Administrative Assistant, LeeAnn Parker, reported the April 2020 accounts payable at \$177,391.73. Mrs. Parker also reported the district's March Free and Reduced percentage at 28.4%.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund April 2020.

b. Review of Budget Status for March 2020 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of April 2020 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of April 21,

2020 the Board does approve for payment as follows: General Fund Warrant Numbers 42110144-42110200, in the total amount of \$177,391.73; and ASB Fund Warrant Numbers 42401559-42401565 in the amount of \$4,206.16.

Terry Bower made a motion to approve Consent Item a. The motion passed.

b. Approval of April 2020 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Review of Resolution 19-20-10, Cancellation of General Fund Warrant – Administrative Assistant, LeeAnn Parker reviewed the cancellation with the Board.
- b. Review of COVID-19 Emergency Closure – Superintendent Forrest reviewed the most up to date information with the Board.
- c. Review of Emergency Waiver of Credit-Based Graduation Requirements - Superintendent Forrest reviewed the information with the Board.
- d. Review of Resolution 19-20-11 Emergency Actions, Proclamation 20-28, Open Public Meetings Act and Public Records Act Impacts - Superintendent Forrest reviewed the information with the Board.

Action/Decision Item(s)

- a. Approval of Resolution 19-20-10, Cancellation of General Fund Warrant.

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

b. Approval of Recommendation to Hire Full Time Certificated Special Education Teacher, Tisha Bigbee

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of Resolution 19-20-11 Emergency Actions, Proclamation 20-28, Open Public Meetings Act and Public Records Act Impacts

Melissa Ryan made a motion to approve Action/Decision Item c. The motion passed.

Information Item(s)

- a. Gold Card
- b. Teacher Appreciation Week
- c. Kiwanis Luncheon – Canceled
- d. Cispus Week – Moved to next school year
- e. Superintendent Annual Evaluation
- f. Volunteer of the Year

Adjourn the Meeting

At 7:22 P.M., Melissa Ryan made a motion to adjourn from the meeting. The motion passed.