

ADNA SCHOOL DISTRICT #226
Board Meeting
May 7, 2013

The regularly scheduled board meeting was called to order by Chair Mike Haunreiter at 6:30 P.M. Members present included Mike Haunreiter, Terry Bower, Tom Green, Stan Long and Bob Fay. Chair Mike Haunreiter lead the flag salute.

Approval of Revised Agenda of Board Meeting on May 7, 2013

Stan Long made a motion to approve the agenda. The motion passed.

Approval of Minutes of Board Meeting on April 16, 2013

Bob Fay made motion to approve the minutes of the Board Meeting on April 16, 2013. The motion passed.

Introductions: Shana Marrs, James Kapen

Special Report

b. Chartwells – Shana Marrs and James Kapen of Chartwells Food Services spoke with Board members in depth regarding this year’s shortfall in revenues. After reviewing the information presented both the Board and Chartwells representatives identified the following causes in the decreased revenue and student participation; lower enrollment, stricter USDA guidelines, and the new breakfast time for middle/high students. Chartwells has introduced three new lines in the past two months hoping to increase participation numbers. They will also add some new promotions and smoothies to the menu in May. The district is under contract with Chartwells through the end of the 2013-14 school year and will at that time evaluate the lunch programs progress.

Executive Session

a. Evaluation of an Employee, Annual Superintendent Evaluation – Board Director, Terry Bower made a motion at 7:41 P.M. to moving into executive session for approximately forty minutes. Stan Long seconded the motion. The motion passed.

At 8:20 P.M. the Board announced they would remain in executive session for an additional twenty minutes. The Board resumed the regular scheduled meeting at 8:42 P.M.

Public Participation

No public participation at this time.

Discussion Item(s)

- a. OSPI Consolidated Program Review (CPR) Audit Results – Superintendent Forrest reviewed the exit report from OSPI with Board members. The district’s audit went well.
- b. 2013-14 Kindergarten Tuition – Superintendent Forrest discussed his desire to no longer charge tuition for full day kindergarten classes. Board members were in agreement with the decision.
- c. Summer Capital Projects – Superintendent Forrest reviewed the list of projects that the Board would like accomplish and asked them to prioritize them. The Board will bring this list to the next regularly scheduled meeting for continued discussion.
- d. 2012-13 Rental Agreements – Board members reviewed the district’s rental contracts for this year and will no longer rent the building currently occupied by the ESD 113 Special

Education Cooperative. As an alternative, the Board has offered the ESD space in the district office building and they will not renew the rental agreement with In-Tot.

e. Graduation Procedure 2410 – Superintendent Forrest reviewed the change to the existing procedure with Board members.

f. 2012-13 Volunteer of the Year – Board members voted on the volunteer of the year and will present the individual with an award at the June 4, 2013 regularly scheduled board meeting.

g. Debt Service Funds Allocations – Superintendent Forrest reviewed the funds with Board members and they would like to allocate the amount, currently set aside of \$424,577.60 from the Debt Service transfer, to supplement funding loss of additional expenditures as needed, directed and approved by the Adna Board of Directors.

Action/Decision Item(s)

- a. Approval of 2013-14 Contracted Teachers

Bob Fay made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Summer Programs

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of Addendum to Graduation Procedure 2410

Tom Green made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Principal's Evaluation Tool

Tom Green made a motion to approve Action/Decision Item d. The motion passed.

Information

- a. WSSDA New & Revised Policies/Procedures (First Reading) – 6220/P Bid Requirements, 6801P Capital Assets/Theft-Sensitive Assets, 6570 Property and Data Management
- b. *Class of 2013 Honor Graduates
- c. Volunteer of the Year Reception – May 21, 2013, AMHS Library @ 6:00 PM
- d. Board Filing Period, May 13th to 17th 2013
- e. Crime Stopper, June 4, 2013
- f. Staff Breakfast, May 13, 2013 @ 7:45 A.M.
- g. *Senior Class Activities Timeline
- h. Handing Out Diplomas – Bob & Stan
- i. Middle School Science Fair, June 5th @ 5:30 P.M.
- j. *High School Spring Sports Brackets
- k. Teacher Appreciation Week, May 6th – 10th

Adjourn the Meeting

At 9:04 P.M. Terry Bower made a motion to adjourn. The motion passed

Board Secretary

Board Chairman