

## ADNA SCHOOL DISTRICT #226

### Board Minutes

May 16, 2017

The regularly scheduled Board meeting for May 16, 2017 was called order at 6:30 P.M. by Vice Chair, Melissa Ryan. Members present included Melissa Ryan, Stan Long, Bob Fay and Terry Bower. Vice Chair, Melissa Ryan led the flag salute.

Approval of the Revised Agenda of Board Meeting on May 16, 2017 – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on May 2, 2017. – Terry Bower made a motion to approve the minutes. The motion passed.

### Introductions

Vice Chair, Melissa Ryan welcomed the following visitor(s) to the meeting: Kelly Prouty, Jen Humphrey, Tiffany Metzenberg, Jen Wisner, S. Eixenberger and Corrine Hartley

### Special Reports

a. Curriculum Adoption – Elementary teachers Kelly Prouty, Jen Humphrey and Tiffany Metzenberg presented the K-5 Social Studies committee's proposed curriculum adoption to the Board and with middle school teacher Corrine Hartley who represented the 6<sup>th</sup> thru 8<sup>th</sup> grade science curriculum adoption. The Board will consider approval of both at the next regularly scheduled meeting.

b. Management Team –

**Middle/High Principal, Kevin Young**, reported that staff is focused on completing another successful school year with students and provided a list of upcoming events which included graduation preparation for this year's senior class.

**Elementary Principal, Lisa Dallas**, reported on various upcoming events. The elementary had 263 students enter their art work and receive ribbons in this year's spring youth fair. Mrs. Dallas also reported that this year's fun run had \$23,518.18 pledged.

**Business Manager, Katrin Williams** reviewed the cash flow chart for the month of April with an ending balance of \$1,718,851.37 and a May enrollment count of 623 (573 FTE) students.

**Superintendent, Jim Forrest**, touched on the topic of the daycare trusses which will need to be removed and the pending purchase of a district bus.

### Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for may2017.

b. Review of Budget Status for April 2017 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

### Consent Item(s)

a. Approval of May 2017 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of April 18, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 106731-106792 in the total amount of \$118,630.81; and Capital Projects Fund Warrant Number(s) 161700006 in the amount of \$1,000,844.14 and 200239-200242 in the amount of \$38,702.85; and ASB Fund Warrant Numbers 401144-401153 in the total amount of \$6,264.81.

Stan Long made a motion to approve Consent Item a. The motion passed.

- b. Approval of May 2017 Payroll.

Terry Bower made a motion to approve Consent Item b. The motion passed.

### **Public Participation**

No public participation at this time.

### **Discussion Item(s)**

- a. Review of 2017-18, 10 cent Middle/High School Lunch Increase – The increase is based on a annual federally mandated calculation which has shown the need to increase the price of lunch at the middle/high school level beginning September 2017.
- b. Review of Elementary Construction Project Change Order 7 – Superintendent Forrest reviewed the items of the pending change order.
- c. Review of Resolution 16-17-11, Cancellation of ASB Warrant – Superintendent Forrest explained that the cancellation is the result of a lost warrant that will not be re-issued at this time due-to the lack of an affidavit requesting re-issuance.
- d. Review of Resolution 16-17-12, Cancellation of General Fund Warrant – Superintendent Forrest explained that the cancellation is the result of the warrant being shredded by the United States Postal Service who provided qualifying documentation and payment will be re-issues.
- e. Review of 2017 Summer Activities – Board members were provided a detailed list of activities to review prior to approval.
- f. Review of Recommendation to Hire Kevin Ryan as High School ASB Advisor – Board members were provided with a letter of recommendation.

### **Action/Decision Item(s)**

- a. Approval of 2017-18, 10 cent Middle/High School Lunch Increase.

Terry Bower made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Elementary Construction Project Change Order 7.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of Resolution 16-17-11, Cancellation of ASB Warrant.

Terry Bower made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Resolution 16-17-12, Cancellation of General Fund Warrant.

Terry Bower made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of 2017 Summer Activities.

Stan Long made a motion to approve Action/Decision Item e. The motion passed.

- f. Approval of Recommendation to Hire Kevin Ryan as High School ASB Advisor.

Terry Bower made a motion to approve Action/Decision Item f. The motion passed.

**Information Item(s)**

- a. WSSDA New & Revised Policies/Procedures (first reading): 1210 Annual Organizational Meeting, 1220 Board Officers and Duties of Board Members, 1225 School Director Legislative Program, 2024/P Online Learning, 2255/P Alternative Learning Experience Courses, 3000 Table of Contents, 3235/P Protection of Student Personal Information, 5010 Nondiscrimination and Affirmative Action, 6000 Table of Contents, 6700/P Nutrition, Health, and Physical Fitness, 2021/P Library Information and Technology Programs
- b. Annual End of the Year Reception
- c. 2017-18 Annual WSSDA Conference Planning

Bob Fay made a motion to move into executive session at 7:24 p.m. for approximately 30 minutes. The motion passed.

**Executive Session**

- a. Superintendent Annual Evaluation

Bob Fay made a motion to resume the regular session at 7:55 p.m. No action was taken as a result of the executive session. The motion passed.

**Adjourn the Meeting**

At 7:56P.M., Stan Long made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by Katrin Williams