

## ADNA SCHOOL DISTRICT #226

### Board Minutes

June 16, 2015

The regularly scheduled board meeting was called to order at 6:30 P.M. by Bob Fay. Members present included Bob Fay, Terry Bower, Melissa Ryan, Jennifer Collins and Stan Long. Chair Bob Fay lead the flag salute.

Approval of Revised Agenda of Board Meeting on June 16, 2015 – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of Minutes of Board Meeting on May 19, 2015 – Melissa Ryan made a motion to approve the minutes. The motion passed.

Approval of Minutes of Board Meeting on June 1, 2015 – Jennifer Collins made a motion to approve the minutes. The motion passed.

#### Introductions

Bob Fay welcomed the following visitors: Jen Krueger, Shawn Meagher, Matt Meagher.

#### Special Reports

a. Management Team

**Middle/High School Principal**, Kevin Young reported that this year's graduation and 8<sup>th</sup> grade promotion ceremonies went well and that state testing results are slowly coming in.

**Elementary Principal**, Lisa Dallas reported on the many successful events and the few that are scheduled for the end of the school year.

**Business Manager**, Katrin Williams, provided the Board with an updated cash flow chart for the month of May and reported an ending balance of \$1,055,856.41 Mrs. Williams also included the May enrollment enrollment of 606 students giving the district a total of 565.84 FTE (510 budgeted).

**Administrative Assistant**, LeeAnn Parker, reported the June accounts payables at \$217,840.65.

**Maintenance**, Ron Parker reported on several ongoing projects taking place throughout the district and that the annual summer projects are underway.

#### Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for June 2015.

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for May 2015.

#### Consent Items

a. Approval of May 2015 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of June 16, 2015, the Board does approve for payment as follows: General Fund Warrant Numbers 104670-104731 in the total amount of \$161,465.14; Capital Projects Fund Warrant Numbers 200152-200153 in the total amount of \$56,375.51; ASB Fund Warrant Numbers 400844-400860, in the total amount of \$11,416.59.

Jennifer Collins made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of June 2015 Payroll

Terry Bower made a motion to approve Consent Item(s) b. The motion passed.

**Public Participation** – There was no public participation at this time.

#### Discussion Item(s)

a. 2014-15 Budget Extension – Business Manager, Katrin Williams reviewed the details of the budget extension for 2014-15 and reported that the state has not yet approved a budget for 2015-16. Mrs. Williams will keep the Board informed of any updated information as it is released.

b. Graduation Review – Principal, Kevin Young shared the positive reviews regarding graduation. The only drawback was that the sound was not quite as good as in the years past.

c. Review of Architects Request For Qualifications (RFQ) – The Board chose to participate in three on-site reviews of the architects and shared the information with the audience.

- d. Superintendent Search Timeline – Business Manager, Katrin Williams informed the Board that the district would advertise the open position from July 1, 2015 through July 15, 2015. Interviews would take place on July 21, 2015 through July 22, 2015 if necessary and approval to hire will take place at a special called meeting on August 3, 2015.
- e. Appointment of Interim Superintendent – The Board discussed the need for an Interim Superintendent through the month of July 2105.

**Action/Decision Item(s)**

- a. Approval of Appointment of Interim Superintendent.

Jennifer Collins made a motion to approve the appointment of Kevin Young as the Interim Superintendent. Melissa Ryan seconded the motion for Action/Decision Item(s) a. The motion passed.

Oath of Office – The Oath of Office was performed by Board Chair, Bob Fay to Kevin Young, Adna School District Interim Superintendent.

- b. Approval of 2015-16 ESD 113 Lewis County Special Education Cooperative Agreement.

Stan Long made a motion to approve Action/Decision Item(s) b. The motion passed.

- c. Approval of 2015-16 ESD 113 Traffic Safety Agreement

Jennifer Collins made a motion to approve Action/Decision Item(s) c. The motion passed.

- d. Approval of 2015-16 ESD 113 Contract.

Jennifer Collins made a motion to approve Action/Decision Item(s) d. The motion passed.

- e. Approval of Resolution 14-15-05, General Fund Budget Extension.

Terry Bower made a motion to approve Action/Decision Item(s) e. The motion passed.

- f. Approval of Resolution 14-15-06, Study and Survey.

Jennifer Collins made a motion to approve Action/Decision Item(s) f. The motion passed.

- g. Approval of 2015-16 Management Team Contracts.

Jennifer Wisner made a motion to approve Action/Decision Item(s) g. The motion passed.

- h. Approval of Recommendation to Hire .5, One-on-One Elementary Classroom Aid, Kody Kaech.

Jennifer Collins made a motion to approve Action/Decision Item(s) h. The motion passed.

- i. Approval of 2015-16 Propane Bids.

Terry Bower made a motion to award the 2015-16 propane contract to Ferrelgas as opposed to Amerigas based on the submitted proposal of the two entities. Stan Long seconded the motion to approve Action/Decision Item(s) i. The motion passed.

- j. Approval of Approval of Architect.

Stan Long made a motion to approve Tovani-Hart as the Architects for the elementary modernization project. Jennifer Collins seconded the motion to approve Action/Decision Item(s) j. The motion passed.

- k. Approval of Vocational Building Assembly Bid(s).

Jennifer Collins made a motion to award the bid to Sandrini Construction. Stan Long seconded the motion to approve Action/Decision Item(s) k. The motion passed.

- l. Approval of 2015-16 District Property Rental Agreements.

Jennifer Collins made a motion to approve Action/Decision Item(s) l. The motion passed.

m. Approval of 2015-16 Overnight Trips.

Melissa Ryan made a motion to approve Action/Decision Item(s) m. The motion passed.

**Information Items**

- a. Annual Review of Student Management System.
- b. WIAA Football Coaching Requirements
- c. Request for Public Records
- d. WSSDA New & Revised Policy/Procedures (First Reading): 2020/P Curriculum Course Design, Selection and Adoption of Instructional Materials, 2410 High School Graduation Requirements, 3120P Procedure Enrollment, 4040/P/R Public Access to District Records, 6512/P Infection Control Program
- e. Fall Sports Schedules
- f. WSSDA Direct Newsletter

**Executive Session**

- a. Performance of an Employee, Superintendent

Jennifer Collins made a motion to go into executive session at 7:25 P.M. for approximately 30 minutes. Melissa Ryan seconded the motion. The motion passed.

Jennifer Collins made a motion to resume regular session at 8:53 P.M. Terry Bower seconded the motion. The motion passed.

No actions were taken as a result of the executive session.

**Adjourn the Meeting**

At 8:54 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker