

# ADNA SCHOOL DISTRICT #226

## Board Minutes

June 21, 2011

### Recognition Reception for Volunteers of the Year and Retiring Staff

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The regularly scheduled board meeting was called to order at 6:36 P.M. by Chair Bob Fay. Members present included Bob Fay, Stan Long, Tom Green, Terry Bower and Mike Haunreiter. Chair Bob Fay led the flag salute.

Approval of Revised Agenda of Board Meeting on June 21, 2011 – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of Minutes of Board Meeting on June 7, 2011 – Mike Haunreiter made a motion to approve the minutes. The motion passed.

#### Introductions

Chair Bob Fay welcomed the following visitors: Michele Thomas, Dan Thomas, Terri Sells, Tainya Adamson, Jodi Wellander, Amy Dunnagan, Aaron Dunnagan, Patrick Richardson.

#### Special Reports

a. Management Team Reports

**Ronald Parker, Maintenance Supervisor**, informed Board members that he will be working on the annual summer maintenance items and that floors have been scheduled for cleaning in all the buildings. Mr. Parker also provided a list of projects that had been completed over the past four weeks.

**Katrin Williams, Business Manager**, provided the Board with a cash flow chart showing the ending fund balance for the month of May 2011. Mrs. Williams also included the current Chartwells Food Services Reports.

**Lisa Dallas, Elementary Principal**, shared with Board members the end of the year school celebrations and the progress of closing school down for the summer.

**LeeAnn Parker, Administrative Assistant**, reported the June 2011 accounts payable beginning with General Fund at \$159,038.08 and Capital Projects Fund at \$13,288.10 for a total of \$172,326.18. Mrs. Parker also reported the May Free and Reduced Count at 185 (31.5%) students receiving meal benefits and provided board members with a current stadium expense report.

b. 2011-12 Budget Presentation

Business Manager, Katrin Williams used a PowerPoint to review the 2011-12 district budget with Board members.

#### Financial

a. Review of June 2011 Voucher Registers for General Fund, Capital Projects Fund, and ASB Fund.

b. Review of May 2011 Budget Status Reports for General Fund, Capital Projects Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund.

#### Consent Items

a. Approval of June 2011 Voucher Registers for General Fund, Capital Projects Fund, and ASB Funds – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of June 21, 2011, the Board does approve for payment as follows: General Fund Warrant Numbers 100772-100812, in the total amount of \$172,326.18; Capital Projects Fund Warrant Numbers 200085-200087, in the total amount of \$13,288.10; ASB Fund Warrant Numbers 4000145- 4000167, in the total amount of \$18,622.45.

Stan Long made a motion to approve Consent Item(s) a.. The motion passed.

b. Approval of June 2011 Payroll

Tom Green made a motion to approve Consent Item(s) b.. The motion passed.

c. Approval of 2011-12 Fall Coaching Staff and Contracts

Mike Haunreiter made a motion to approve Consent Item(s) c.. The motion passed.

d. Approval of 2011-12 Fall Overnight Trips

Mike Haunreiter made a motion to approve both Consent Item(s) c., the Varsity Football Team out of state trip to Oregon. The motion passed.

**Public Participation**

No public participation at this time.

**Discussion Items**

a. Donation of, Out-of-Service Bus – Superintendent Forrest informed the Board that he has a would be meeting with Jake Fay, Diesel Technology Assistant Professor at Centralia College before the next regularly scheduled board meeting.

b. Summer Maintenance – Superintendent Forrest reviewed with Board members the need to employ limited summer help in the maintenance department.

c. Food Service Information – Mrs. Williams, Business Manager reviewed the Chartwells Food Service Performa Report with Board members. The report showed that the district has made progress in balancing the profit-loss ratio in food services and will continue to close the remaining gap in revenues for the service.

d. 2011-12 AEA Openers – Board members reviewed the certificated staffs approved AEA openers for the 2011-12 school year.

**Information Items**

a. Gold Cards

**Executive Session**

a. Personnel Evaluation(s)

Chair, Bob Fay announced the Board would move into executive session at 7:40 P.M. for approximately 30 minutes. The Board of Directors resumed regular session at 8:15. No decisions were made as a result of Executive Session

**Action/Decision Items**

a. Approval of Lunch Price Increase – Board members discussed a price increase of .10 cents to both breakfast and lunch in hopes of offsetting the amount the state would not be reimbursing the schools child nutrition program in 2011-12.

Mike Haunreiter made a motion to approve Action/Decision Item(s) a.. The motion passed.

b. Approval of 2011-12 Administrative /Management Team Contracts

Tom Green made a motion to approve Action/Decision Item(s) b.. The motion passed.

**Adjourn the Meeting**

At 8:17 P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker