

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**June 21, 2016**

The regularly scheduled board meeting for June 21, 2016 was called order at 6:30 P.M. by Chair, Terry Bower. Members present included Terry Bower, Jennifer Collins, Melissa Ryan, Stan Long and Bob Fay. Chair Terry Bower led the flag salute.

Approval of the Revised Agenda of Board Meeting on June 21, 2016. – Stan Long made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on May 17, 2016. – Jennifer Collins made a motion to approve the minutes. The motion passed.

**Introductions**

Chair, Terry Bower welcomed the following visitors to the meeting: Kelly Prouty, Krissy Davis, Joel Humphrey

**Special Reports**

a. Elementary Science Curriculum Adoption – Elementary teachers Kelly Prouty and Krissy Davis presented the benefits of the proposed new science curriculum that lines up well with the state's standards and includes online features.

b. Middle School Math Curriculum Adoption – Middle High School Principal, Kevin Young presented the proposed middle school math curriculum that will help students transition easily into high school mathematics.

c. Management Team –

**Business Manager, Katrin Williams** reviewed the cash flow chart for the month of May with an ending balance of \$1,246,646.45 and a June enrollment count of 627 (589.49 FTE) students. Mrs. Williams also reviewed the expenditures for Board members to finalize the transfer of funds from the Board reserve for the daycare modular move and startup.

**Elementary Principal, Lisa Dallas**, shared with Board members about the end of school annual events. She also included information regarding a grant the building received from the NBA for the purchase of new PE equipment.

**Middle/High School Principal, Kevin Young**, reported graduation went well again this year. He also informed Board members that the ASB would be doing more fundraisers next year to help offset the increasingly high costs for teams to attend end of season state tournaments.

**Administrative Assistant, LeeAnn Parker**, reported the June 2016 accounts payable at \$310,257.04 and the district's May Free and Reduced percentage at 28.71%. Mrs. Parker also reported on the annual review of the district's student management system.

**Maintenance Supervisor, Ron Parker**, reported the following list of items they have been working on: mowing, stadium field conditioning, new board room location and middle/high school floors.

**Superintendent, Jim Forrest**, reviewed the most recent food service figures for the month of May and reported on the robotics program for this summer that elementary teacher Marcy Scheuber would be instructing.

## **Financial**

- a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund June 2016.
- b. Review of Budget Status for May 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

## **Consent Item(s)**

- a. Approval of June 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of June 21, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 105722-105780 in the total amount of \$188,720.09; and Capital Projects Fund Numbers 200169-200174 in the amount of \$121,536.95; and ASB Fund Warrant Numbers 401009-401028 in the total amount of \$20,674.61.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

- b. Approval of June 2016 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

## **Public Participation**

Chair, Terry Bower welcomed Joel Humphrey to the meeting. Mr. Humphrey expressed his interest in the progress of the elementary remodel and asked when the community could expect to see construction begin. Superintendent Forrest reviewed the timeline which has construction beginning in late September or possibly the beginning of October.

## **Discussion Item(s)**

- a. Adna Elementary Remodel Update – Superintendent Forrest reviewed with Board members the current status of the remodel project.
- b. 2016-17 Budget Information – Business Manager, Katrin Williams presented Board members with a PowerPoint of the proposed 2016-17 school year district wide budget.
- c. 2016-17 Middle/High School Lunch Price Increase – Superintendent Forrest reviewed with Board members the need to increase the middle/high school building lunch prices by .10 cents in order to meet requirements set by the USDA.

## **Action/Decision Item(s)**

- a. Approval of Curriculum Adoption.

Jennifer Collins made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of 2016 -17 Middle/High School Lunch Price Increase.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of Construction Management Plan.

Jennifer Collins made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of 2016-17 ESD 113 Traffic Safety Agreement.

Jennifer Collins made a motion to approve Action/Decision Item d. The motion passed.

e. Approval of Central Washington University Student Teacher Agreement.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of Resolution 15-16-11, Cancellation of Payroll Warrant.

Jennifer Collins made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Resolution 15-16-12, Cancellation of General Fund Warrant.

Jennifer Collins made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of Board Reserve Expenditures.

Stan Long made a motion to approve Action/Decision Item h. The motion passed.

i. Approval of 2016-17 Management Team Contracts.

Jennifer Collins made a motion to approve Action/Decision Item i. The motion passed.

j. Approval of Resignation of Certificated Middle/High Teacher, Nancy Stover.

Jennifer Collins made a motion to approve Action/Decision Item j. The motion passed.

k. Approval of Recommendation to Hire Athletic Director, KC Johnson.

Jennifer Collins made a motion to approve Action/Decision Item k. The motion passed.

~~l. Approval of Recommendation to Hire Full Time Custodian.~~

m. Approval of Recommendation to Hire Counselor, Renee Quinn.

Jennifer Collins made a motion to approve Action/Decision Item m. The motion passed.

n. Approval of Recommendation to Hire Part Time Middle School Science Teacher, Corrine Hartley.

Stan Long made a motion to approve Action/Decision Item n. The motion passed.

o. Approval of 2016-17 Sealed Propane Bids.

Jennifer Collins made a motion to approve the lowest bidder, Suburban Propane as the district provider for 2016-17 school year. The motion passed.

p. Approval of 2016-17 District Property Rental Agreements.

Jennifer Collins made a motion to approve Action/Decision item p. The motion passed.

q. Approval of Band Surplus Items.

Jennifer Collins made a motion to approve Action/Decision item q. The motion passed.

**Information Item(s)**

- a. WSSDA Direct Newsletter
- b. Annual Boistfort Water Report

**Adjourn the Meeting**

At 7:56 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker