

ADNA SCHOOL DISTRICT #226

Board Minutes

August 15, 2017

The regularly scheduled Board meeting for August 15, 2017 was called order at 6:30 P.M. by Board Chair, Jennifer Collins. Members present included Jennifer Collins, Stan Long, Bob Fay, Melissa Ryan and Terry Bower. Board Director, Jennifer Collins led the flag salute.

Approval of the Revised Agenda of Board Meeting on August 15, 2017 – Stan Long made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on July 18, 2017. – Melissa Ryan made a motion to approve the minutes. The motion passed.

Introductions

Chair, Jennifer Collins welcomed the following visitor(s) to the meeting: Seth Hodges, Luke Wellander, Connor Weed and Adam Mower.

Special Reports

a. Geology 101 Field Trip – High School Science Teacher, Seth Hodges introduced students from his 2017 Geology class. The class is through Central Washington University's, "College in the High School/Cornerstone" program which provides students with college credits upon successful completion. The program is similar to Running Start but is provided at the student's high school. The students that participated in the field trip assignment were present at the Board meeting and presented a power point presentation of their findings. Each student expressed how much they learned and enjoyed the class.

b. Management Team –

Administrative Assistant, LeeAnn Parker reviewed the cash flow chart for the month of July with an ending balance of \$1,233,566.72 and a July 2017 accounts payable of \$1,339,127.35.

Elementary Principal, Lisa Dallas reviewed the teacher evaluation framework with Board members. Each were provided with a packet from Mrs. Dallas that explained the process in its entirety.

Middle/High School Principal, Kevin Young reported that his building was busy scheduling students for the new school year and preparations for the first day back were well under way.

Maintenance Supervisor, Ron Parker, reported that the concessions stand at the stadium was almost complete and should be ready for the first game. The old daycare roof demolition had been completed along with repairs to the dust collector for the vocational class. Tear down of the old bus barn is close to being completed. Mr. Parker also reported that floors and painting throughout the district had been done.

Superintendent, Jim Forrest reported the Fire District 6 had approached him about using the school district's hill site parking area for training new volunteers with the firetrucks.

Middle/High School Teacher, KC Johnson has a donation of trees to plant along the boarders at the stadium and the food service program has decided to move to washable food trays.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for August 2017.

b. Review of Budget Status for July 2017 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of August 2017 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of August 15, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 106974-106975 and 107002-107048 in the total amount of \$82,892.95; and Capital Projects Fund Warrant Number(s) 161700009 in the amount of \$1,170,591.77 and 200251-200253 in the amount of \$86,118.96; and ASB Fund Warrant Numbers 401184-401184 in the total amount of \$809.15.

Terry Bower made a motion to approve Consent Item a. The motion passed.

b. Approval of August 2017 Payroll.

Stan Long made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

a. Review of Elementary Remodel Update – Superintendent Forrest reviewed the current progress of the project which included a projected move in date of August 23, 2017. There has been discussion regarding run off from the parking lot and play area cause a need for over excavation to the bus loop and fire lane. This will be on an upcoming change order.

b. Review of Elementary Construction Project Change Order 10 – Superintendent Forrest reviewed the items of the change order.

c. Review of Pending Change Order #11 – Superintendent Forrest reviewed with the Board further details of the over excavation that will take place in the bus loop and fire lane. The estimated total for this change order is approximately \$200,000.00.

d. Review of 2017-22 Middle/High School Student Handbook – Principal Kevin Young reviewed the changes to the student handbook with Board members.

e. Review of State Report Card – Principal, Kevin Young and Lisa Dallas reviewed the state testing scores from each of their buildings. Both had areas of improvement and areas that will be targeted for the new school year.

f. Review of New Premera Healthcare Benefits Broker, The Partners Group – Superintendent Forrest provided Board members with details regarding the new broker.

Action/Decision Item(s)

a. Approval of Elementary Remodel Project Change Order 10.

Stan Long made a motion to approve Action/Decision Item a. The motion passed.

b. Approval to Proceed with Over Excavation at Elementary Remodel Project.

Terry Bower made a motion to approve Action/Decision Item b and award the bid to Suburban Propane. The motion passed.

c. Approval of 2017-18 AMHS Student Handbook.

Stan Long made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of 2017-18 Co-curricular Advisors, Extended Day Contracts.

Stan Long made a motion to approve Action/Decision Item d. The motion passed.

e. Approval to Hire Food Service Staff, Patricia Britz, Sandy Santos-Stokes and Kelsey Lee.

Melissa Ryan made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of High School Volleyball Volunteer, Cassidy Boles.

Stan Long made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of 2017-18 Overnight Trips.

Terry Bower made a motion to approve Action/Decision Item g. The motion passed.

h. Approval of ESD 113 2017 Easy CBM Agreement.

Melissa Ryan made a motion to approve Action/Decision item i. The motion passed.

i. Approval of New Premera Healthcare Benefits Broker, The Partners Group.

Melissa Ryan made a motion to approve Action/Decision item j. The motion passed.

j. Approval of Recommendation to Hire Middle School Football Coach, Cody Muller.

Stan Long made a motion to approve Action/Decision item k. The motion passed.

k. Approval of Out of Endorsement Assignment, Jennifer Minkoff.

Melissa Ryan made a motion to approve Action/Decision item k. The motion passed.

Information Item(s)

a. 2016-17 Student Restraint and Isolation Report

b. Minimum Basic Education

c. Back to School Parent/Student Letter

d. Back to School Night Information

e. Public Records Request: SmartProcure

f. Annual WSSDA Conference Update

g. WSSDA Policies/Procedures New & Revised (first reading): 3115 Homeless Students – Enrollment Rights and Services, 3116 Students in Foster Care, 3122/P Excused and Unexcused Absences, 3416/P Medication at School, 3432/P Emergencies, 4040/P Public Access to District Records, 5005/P Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval, 5240 Evaluation of Staff, 6020 System of Funds and Accounts, 6100 Revenues from Local, State and Federal Sources, 6220/P Bid Requirements, 6580/P/F Continuity of Operations Plan, 6700 Nutrition, Health, and Physical Fitness, 6950 Contractor Assurances, Surety Bonds and Insurance, and Change Orders, 5000/6000 Table of Contents

Adjourn the Meeting

At 7:26P.M., Terry Bower made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker