

## ADNA SCHOOL DISTRICT #226

### Board Minutes

September 16, 2014

The regularly scheduled Board meeting was called to order at 6:30 P.M. by Stan Long. Members present included Stan Long, Bob Fay, Terry Bower, and Jennifer Collins. Stan Long led the flag salute.

Approval of Revised Agenda of Board Meeting on September 16, 2014 – Terry Bower made a motion to approve the agenda. The motion passed.

Approval of Minutes of Board Meeting on September 2, 2014 – Bob Fay made a motion to approve the minutes. The motion passed.

#### Introductions

Stan Long welcomed the following visitors: Lizzy Johnson, Juan Vasquez, Preston Ashley, Katie Gale, Jen Wisner, Tess White, Alden Latimer, Nancy Stover, Melissa Ryan, Jennifer Krueger and Daisy Bower

#### Special Reports

a. **High School ASB Leadership Camp** – Students from the high school leadership group shared with the Board the many things that they learned over the summer at the Mt. Baker Leadership Camp. They will use what they learned and implement them into the high school events and overall atmosphere. The group listed several of the skills that they are excited to begin using such as; speaking, encouragement, event planning, how to recognize bullying and many others.

b. **Healthy Youth Survey** - The district's College and Career Readiness Coordinator, Katie Gale reported to the Board the process for this year's Healthy Youth Survey. She informed them that the required letters had been sent home to parents notifying them and explaining how they can opt their child out if they would like. All grade levels will take the survey with the exception of sixth grade even though there are no questions regarding sex.

c. **Food Service Report** – Food Service Director, Tess White reported to the Board on the progress of the district's new food service program. Since school started back up on August 26, 2014 the participation numbers have increased compared to the same time last year. With the new federal guidelines there was some concern regarding healthy snack options for the snack bar but vendors were prepared so it has been an easy transition. Mrs. White will provide numbers to compare from last year at October's regularly scheduled Board meeting.

d. **Management Team** –

**Maintenance**, Ronald Parker reported on a list of maintenance items that had been taken care of in the past few weeks and reported that with the extended nice weather they are still doing quite a bit of mowing.

**Business Manager**, Katrin Williams, provided the Board with an updated cash flow chart for the month of August and reported an ending balance of \$964,783.52 which includes timber dollars. Mrs. Williams included the enrollment report for the month of September 2014 at 560.72 FTE with a budgeted FTE of 540.

**Administrative Assistant**, LeeAnn Parker report for September 2014 accounts payable of \$381,612.71.

**ASB Representative**, Daisy Bower reported that they have been planning and are ready for homecoming except for the court. The theme this year for spirit week is storybook and the dance theme is the Mad Hatter. They are planning a small, low-key carnival style pre-game event for the night of September 26, 2014.

**Superintendent**, Jim Forrest announced to the Board that the need for teachers across the state has increase dramatically over the past year and as a result substitute teachers are in short supply. The sub-service is currently promoting emergency certification for subs.

#### Financial

a. Review of Voucher Registers for General Fund, Capital Project Fund, and ASB Fund for September 2014.

b. Budget status report for General Fund, Capital Project Fund, ASB Fund, Transportation Vehicle Fund, and Debt Service Fund for August 2014.

#### Consent Items

a. Approval of September 2014 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of September 16, 2014, the Board does approve for payment as follows: General Fund Warrant Numbers 103847 -103942, in the total amount of \$254,343.27; Capital Projects Fund Warrant Numbers 200143 – 200143, in the amount of \$130,035.02; ASB Fund Warrant Numbers 400716-400725, in the total amount of \$18,480.00.

Jennifer Collins made a motion to approve Consent Item(s) a. The motion passed.

b. Approval of September 2014 Payroll

Jennifer Collins made a motion to approve Consent Item(s) b. The motion passed.

c. Approval of Highly Capable Consortium.

Jennifer Collins made a motion to approve Consent Items(s) c. The motion passed.

**Public Participation** – There was no public participation at this time.

**Discussion Items**

a. Football Concessions – Superintendent Forrest reported the Board on the status of the unfinished concessions at the athletic stadium as a result the food will be cooked at the baseball concession's kitchen.

b. District Timber Update – Superintendent Forrest announced that the district has requested bids. The sealed bids will be opened and approved at the next Board meeting.

**Action/Decision Item(s)**

a. Approval of 2014-16 Middle School Athletic Co op with Boistfort School District.

Terry Bower made a motion to approve Action/Decision Item(s) a. The motion passed.

b. Approval of 2014-15 Board Goals.

Terry Bower made a motion to approve Action/Decision Item(s) b. The motion passed.

c. Approval of High School Cross Country Out of State Trip, Blue Lake Park, Portland, Oregon, October 4, 2014.

Bob Fay made a motion to approve Action/Decision Item(s) c. The motion passed.

d. Approval to Hire One on One Special Education Para Professional, Lacey Avery

Jennifer Collins made a motion to approve Action/Decision Item(s) d. The motion passed.

e. Approval of 2014-15 Extended Day Contracts

Jennifer Collins made a motion to approve Action/Decision Item(s) e. The motion passed.

f. Approval of High School Girls Volleyball C-Squad Coach, Christine Moon.

Tom Green made a motion to approve Action/Decision Item(s) f. The motion passed.

g. Approval of Resignation Middle School Girls Basketball Coach, Sarah Reid.

Terry Bower made a motion to approve Action/Decision Item(s) g. The motion passed.

h. Approval of Middle School Girls Basketball Coach, Mike Fournier.

Terry Bower made a motion to approve Action/Decision Item(s) h. The motion passed.

i. Approval of Middle School Wrestling Coach, JR Siperly.

Terry Bower made a motion to approve Action/Decision Item(s) i. The motion passed.

j. WSSDA New & Revised, Policy/Procedure (Final Reading) – 2161/P Special Education and Related Services for Eligible Students.

Jennifer Collins made a motion to approve Action/Decision Item(s) j. The motion passed.

**Information Items**

- a. Gold Cards
- b. Public Records Request Update
- c. National Day of Service
- d. WSSDA Direct Newsletter
- e. Vocational Meeting

**Adjourn the Meeting**

At 7:35 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker