

**ADNA SCHOOL DISTRICT #226**  
**Board Minutes**  
**September 18, 2012**

The regularly scheduled board meeting for September 18, 2012 was called order at 6:32 P.M. by Chair Terry Bower. Members present included Mike Haunreiter, Bob Fay, Stan Long and Terry Bower. Chair Terry Bower led the flag salute.

Approval of the Revised Agenda of Board Meeting on September 18, 2012 – Bob Fay made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on August 21, 2012. - Bob Fay made a motion to approve the minutes. The motion passed.

**Introductions**

Chair Terry Bower welcomed the following to the meeting: Craig Ferrier

**Special Reports**

a. Management Team

**Zach Brotherson, ASB**, reported on the newly implemented schedule change to accommodate Academy Time at the end of each day. Students have given positive feedback and feel that their daily schedules transitions flow better. ASB has also completed their budget. They have included the purchase of a computer and for five members to attend the WASC conference in Pasco.

**Ronald Parker, Maintenance**, reported on that the grounds maintenance and several other repairs to the buildings; treatment to AMHS heat system and repaired several door handles. Mr. also informed Board members that Esco signs is on schedule to install the new readerboard pole.

**Katrin Williams, Business Manager**, provided the Board with an updated cash flow chart for the month of August 2012, reported an ending fund balance of \$390,164.12. Mrs. Williams included the enrollment report for September 2012 at 539.4 FTE with a budgeted FTE of 540.

**Lisa Dallas, Elementary Principal**, shared with the Board the state test results for the elementary. The results show improvements and the faculty is positive that they are moving in the right direction with curriculum. Mrs. Dallas also provided Board members with some information regarding the new state criteria for teacher evaluations. The district recently adopted the Center for Education Leadership five Dimension format as the format for these evaluations.

**Kevin Ryan, Middle/High Principal**, shared that the sixth and seventh grade classes are both larger than average. Mr. Ryan reported on the middle/high schools state test results which are improving in many areas along with a healthy score in science. In his report he also included some upcoming dates for homecoming and various athletic events.

**LeeAnn Parker, Administrative Assistant**, reported the September 2012 accounts payable at \$169,618.24.

**James Forrest, Superintendent**, informed board members of some pending changes to the District IV, WIAA athletic passes and reviewed the drop in enrollment due to a few larger sized families moving from the Lewis County area.

**Financial**

- a. Review of Voucher Registers for General Fund, and ASB Fund for September 2012.
- b. Review of Budget Status for July 2012 for ASB and August 2012 for General Fund, Capital Projects Fund, Debt Services Fund, and Transportation Vehicle Fund.

**Consent Item(s)**

a. Approval of September 2012 Voucher Registers for General Fund and ASB Funds – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of September 18, 2012, the Board does approve for payment as follows: General Fund Warrant Numbers 101892-101992, in the total amount of \$168,128.06; Capital Projects Fund Warrant Numbers 200115, in the total amount of \$2,490.18; ASB Fund Warrant Numbers 400348-400364, in the total amount of \$24,186.43.

Stan Long made a motion to approve Consent Item(s) a.. The motion passed.

b. Approval September 2012 payroll.

Bob Fay made a motion to approve Consent Item(s) b.. The motion passed.

c. Approval of 2012-13 TEEN Program Agreement.

Stan Long made a motion to approve Consent Item(s) c.. The motion passed.

d. Approval of 2012-14 ESD 113 Lewis County Special Education Cooperative Agreement.

Bob Fay made a motion to approve Consent Item(s) d.. The motion passed.

**Public Participation**

There was no public participation at this time.

**Discussion Item(s)**

a. 2012-13 Board meeting Schedule – The Board would like to resume the regular schedule of two meeting per month, on the first and third Tuesdays with the exception of July, August, November, and December when they will hold only one for those months.

b. Donated Memorial Protocol, Cement Memorial Bench for Gordon Young – The Young family would like to donate a cement bench to the District in honor of Gordon Young. After Board members discussed placement of the bench, they agreed that a predetermined area at the middle/high school athletic stadium would be the best location.

c. WSSDA Workshop, Centralia – Board members will contact the District office with an RSVP.

**Action/Decision Item(s)**

a. Approval of 2012-2015 Adna Education Association, AEA Contract

Bob Fay made a motion to approve Action/Decision Item(s) a.. The motion passed.

b. Approval of 2012-13 Coaching Contract Addendum

Mike Haunreiter made a motion to approve Action/Decision Item(s) b.. The motion passed.

c. Approval of 2012-13 Included and Extended Cay Contracts

Bob Fay made a motion to approve Action/Decision Item(s) c.. The motion passed.

d. Approval of Resignation of Assistant High School Girls Basketball Coach, Teresa Ramirez

Mike Haunreiter made a motion to approve Action/Decision Item(s) d.. The motion passed.

e. Approval of Resignation of Assistant Fastpitch Coach, Casey Dotson

Stan Long made a motion to approve Action/Decision Item(s) e.. The motion passed.

f. Approval to Hire Head High School Baseball Coach, Brian Zurfluh

Bob Fay made a motion to approve Action/Decision Item(s) f.. The motion passed.

g. Approval of Middle School 2012-13 Athletic Coop with Boistfort School District

Stan Long made a motion to approve Action/Decision Item(s) g.. The motion passed.

h. Approval to Declare Surplus Item(s); Out of Service District Cell Phones

Stan Long made a motion to approve Action/Decision Item(s) h.. The motion passed.

i. Approval of 2012-13 Board Goals

Mike Haunreiter made a motion to approve Action/Decision Item(s) i.. The motion passed.

j. WSSDA New & Revised Policies/Procedures (Final Reading) – 1400/P Meeting, Public Notice, Quorum, Meeting Conduct and Order of Business, and Public Comment, 1420 Proposed Agenda and Consent Agenda, 2220 School Calendar, 2255 Alternative Learning Experience Programs, 6801/P Capital Assets/Theft-Sensitive Assets

Bob Fay made a motion to approve Action/Decision Item(s) j.. The motion passed.

### **Information Item(s)**

a. District State Testing Results and Annual Measurable Objectives, AMO – Superintendent Forrest reviewed the State Report Card with the Board of Directors that is located on OSPI's website.

b. Chartwells

c. Reader Board Update – Superintendent Forrest informed Board members that he is attempting to have the new sign installed prior to Homecoming.

d. Lewis County Vocational Cooperative Advisory Committee, October 10, 2012, 6:00 p.m. at Onalaska School District. Superintendent Forrest invited Board members to attend.

e. Gold Cards

f. WSSDA New & Revised Policies/Procedures (First Reading) – 3122 Excused and Unexcused Absences, 3413P Student Immunization and Life Threatening Health Conditions, 3146/P Medication at School, 3419/P Self-Administration of Asthma and Anaphylaxis Medications, 3420/P Anaphylaxis Prevention and Response, Length of Work Day

### **Adjourn the Meeting**

At 7:10 P.M., Bob Fay made a motion to adjourn from the meeting. The motion passed.

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Board Secretary

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Board Chair

Minutes recorded by LeeAnn Parker