

ADNA SCHOOL DISTRICT #226

Board Minutes September 18, 2018

The regularly scheduled Board meeting for September 18, 2018 was called order at 6:35 P.M. by Board Chair, Melissa Ryan. Members present included Melissa Ryan, Jennifer Collins and Bob Fay. Student Cal Ryan led the flag salute.

Approval of the Agenda of Board Meeting on September 18, 2018 – Bob Fay made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on August 21, 2018. – Bob Fay made a motion to approve the minutes. The motion passed.

Introductions

Board Chair, Melissa Ryan welcomed the following visitor(s) to the meeting: Camden Ryan, Cal Ryan, Jennifer Minkoff, Rachel Burke and Brent Moon

Special Reports

a. FFA Presentation – FFA President, Rachel Burke used a GoogleDocs presentation to share with the board members the success of the class during its first year. The FFA students have participated in a variety of events that range from hands on learning trips, community volunteering, competing, fundraisers, environmental and many more. This school year the class currently has 38 students enrolled.

b. 2017-18 Highly Capable Review – Lewis County Highly Capable Consortium Coordinator, Marcy Scheuber recapped the program's 2017-18 school with board members. Mrs. Scheuber shared that the Highly Capable program is doing well and has pinpointed a couple of areas that she plans to strengthen.

c. Management Team –

ASB Representative, Camden Ryan, share with board members the various things that ASB has been doing since the start of the new school year which include homecoming organization. This year homecoming will be on September 28th and everything is ready.

Maintenance Supervisor, Ron Parker, reported that the year is off to a good start for his crew. Projectors have been hung at the elementary and they are spending a lot of time maintaining the stadium for the fall sports season.

Middle/High Principal, Kevin Young, reported that counselor, Luke Salme is currently testing ELL students and should be finished with them by the end of the week. Mr. Young also thanked board members for the additional fencing around the back of the middle/high school for security. So far the feedback from parents and students has been positive.

Elementary Principal, Lisa Dallas, reported that the extra math/reading program is going strong. Mrs. Dallas also provided a list of upcoming events for the months of September and October.

Business Manager, Katrin Williams, reviewed the current projected cash flow with board members and reported that she will have exact amounts once the treasurer's office has completed their system update and provides current reports and a September enrollment count of 625 (606.35 FTE) students.

Administrative Assistant, LeeAnn Parker, reviewed the September 2018 accounts payable of \$442,926.06 and informed board members of the upcoming Child Nutrition Services audit in December.

Superintendent, Jim Forrest, reviewed the enrollment for the middle/high school special education program and the proposed WIAA amendment that links a district's free and reduce

meal count to the team participation count. Superintendent Forrest informed board members that he would share the information as he received it. Superintendent Forrest also shared the recent review of the districts Local School Wellness Policy along with the remaining elementary capital projects items.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for September 2018.

Consent Item(s)

a. Approval of September 2018 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of September 18, 2018, the Board does approve for payment as follows: General Fund Warrant Numbers 42108292-42108396 in the total amount of \$306,056.12; and Capital Projects Fund Warrant Number(s) 42200337-42200354 in the amount of \$136,869.94; and ASB Fund Warrant Numbers 42401331-42401346 in the total amount of \$25,817.25.

Jennifer Collins made a motion to approve Consent Item a. The motion passed.

b. Approval of September 2018 Payroll.

Jennifer Collins made a motion to approve Consent Item b. The motion passed.

Public Participation

No public participation at this time.

Discussion Item(s)

- a. Review of 2018-19 Inter-district Cooperative Educational Services for Children with Disabilities Participating Districts Agreement (Chehalis School District) – Superintendent Forrest reviewed with board members.
- b. Review of 2018-19 ESD 113 Government Relations Network Agreement– Superintendent Forrest reviewed with board members.
- c. Review of 2018-19 Highly Capable Plan – Superintendent Forrest reviewed with board members.
- d. Review or Monetary Donation to Adna ASB– Superintendent Forrest reviewed with board members.
- e. Review of Resolution 18-19-01, Cancellation of General Fund Warrant – Superintendent Forrest reviewed with board members.

Action/Decision Item(s)

a. Approval of 2018-19 Inter-district Cooperative Educational Services for Children with Disabilities Participating Districts Agreement (Chehalis School District)

Bob Fay made a motion to approve Action/Decision Item a with revisions. The motion passed.

b. Approval of 2018-19 ESD 113 Government Relations Network Agreement.

Jennifer Collins made a motion to approve Action/Decision Item b. The motion passed.

c. Approval of 2018-19 Highly Capable Plan.

Jennifer Collins made a motion to approve Action/Decision Item c. The motion passed.

d. Approval of Monetary Donation to Adna ASB.

Bob Fay made a motion to approve Action/Decision Item d. The motion passed.

e. Approval of Resolution 18-19-01, Cancellation of General Fund Warrant.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

f. Approval of High School Cross Country Out of State Trips: Seaside Oregon September 22, 2018 and George Fox University October 13, 2018..

Jennifer Collins made a motion to approve Action/Decision Item f. The motion passed.

g. Approval of Recommendation to Hire Middle School Football Coach, Luke Salme.

Jennifer Collins a motion to approve Action/Decision Item g. The motion passed.

h. WSSDA New & Revised Policy/Procedure (final reading): 6000 Program Planning Budget Preparation Adoption and Implementation.

Jennifer Collins made a motion to approve Action/Decision Item h. The motion passed.

Information Item(s)

a. Gold Cards

b. 2018-19 Band Concerts

c. 2018-19 Board Goals

d. 2018-19 Superintendent Goals

e. Public Records Request(s), King 5 News and SmartProcure - Fulfilled

f. Lewis County Community Development Letter

g. WSSDA Newsletter

h. WSSDA New & Revised Policy/Procedure (first reading): 1400 Meeting Conduct, Order of Business, and Quorum, 2190/P Highly Capable Programs, 3122/P Excused and Unexcused Absences, 3143 District Notification of Juvenile Offenders, 3144/P Release of Information Concerning Student Sexual and Kidnapping Offenders, 3241/P Classroom Management, Discipline, and Corrective Action, 3410 Student Health, 3412 Automated External Defibrillators, 3413/P Student Immunization, 3414/P Infectious Diseases, 3416 Medication at School, 3420/P Anaphylaxis Prevention and Response, 4500 Unmanned Aircraft System and Model Aircraft, 6210 Purchasing: Authorization and Controls, 6220/P Bid Requirements, 6230 Relations with Vendors, 6500/P Risk Management, 6610 Security Cameras

Adjourn the Meeting

At 7:27 P.M., Bob Fay made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker