

ADNA SCHOOL DISTRICT #226
Board Minutes
September 19, 2017

The regularly scheduled Board meeting for September 19, 2017 was called order at 6:30 P.M. by Vice Chair, Melissa Ryan. Members present included Stan Long, Bob Fay and Melissa Ryan. Board Director, Melissa Ryan led the flag salute.

Approval of the Agenda of Board Meeting on September 19, 2017 – Bob Fay made a motion to approve the agenda. The motion passed.

Approval of the Minutes of Board Meeting on September 5, 2017. – Bob Fay made a motion to approve the minutes. The motion passed.

Introductions

Vice Chair, Melissa Ryan welcomed the following visitor(s) to the meeting: Jennifer Humphrey and Jennifer Wisner

Special Reports

a. Management Team –

Middle/High School Principal, Kevin Young reported that he had been meeting Mrs. Dallas and the State Truancy Board to develop procedures to align with the newly revised policy. As part of the new procedures it is necessary to put into place a district truancy board. Mr. Young asked the Board of Directors if they would be willing to take on the role.

Elementary Principal, Lisa Dallas reviewed the elementary's move back into the building after having to take everything prior to the start of Summer break. Mrs. Dallas also reported on their first fire drill and gearing up for assessment testing.

Business Manager, Katrin Williams reviewed the cash flow chart for the month of August with an ending balance of \$1,428,147.24 and a September enrollment count of 635 (580 FTE) students.

Administrative Assistant, LeeAnn Parker reviewed the September 2017 accounts payable of \$2,286,654.16.

Superintendent, Jim Forrest reported on the timeline of the elementary project and that the district is hoping to schedule training for staff to learn the new systems throughout the building.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for September 2017.

b. Review of Budget Status for August 2017 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of September 2017 Voucher Registers for General Fund – Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of September 19, 2017, the Board does approve for payment as follows: General Fund Warrant Numbers 107076-107177 in the total amount of \$365,399.44; and Capital Projects Fund Warrant Number(s) 171800011 in the amount of \$1,831,992.25 and 200257-200266 in the amount of \$89,262.47; and ASB Fund Warrant Numbers 401185-401194 in the total amount of \$7,433.29.

Stan Long made a motion to approve Consent Item a. The motion passed.

b. Approval of September 2017 Payroll.

Bob Fay made a motion to approve Consent Item b. The motion passed.

Public Participation

There was no public participation at this time.

Discussion Item(s)

- a. Review of Elementary Remodel Update – Superintendent Forrest reviewed the current progress of the project which included status of the completion of phase 1 and 2 of the project. Superintendent Forrest also reviewed the update to the gutters and completion of the playground.
- b. Review of 5 year Shred-it Contract – Superintendent Forrest reviewed the contract with Board members.
- c. Review of 2017-18 Inter-district Cooperative Educational Services for Children with Disabilities Participating Districts Agreement (Chehalis School District) – Superintendent Forrest reviewed the agreement with Board members.
- d. Review of 2017-18 ESD 113 Gravity Dropout Reengagement Program Consortium Agreement – Superintendent Forrest reviewed the agreement with Board members.
- e. Review of 2017-18 Highly Capable Program – Superintendent Forrest reviewed the program plan with Board members.
- f. Review of Technology Donation – Superintendent Forrest reviewed the private donation of chromebooks with Board members.

Action/Decision Item(s)

- a. Approval of Technology Donation.

Bob Fay made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval to 5 year Shred-it Contract.

Stan Long made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval of 2017-18 Inter-district Cooperative Educational Services for Children with Disabilities Participating Districts Agreement (Chehalis School District).

Bob Fay made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of 2017-18 ESD 113 Gravity Dropout Reengagement Program Consortium Agreement.

Stan Long made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of 2017-18 Highly Capable Program.

Bob Fay made a motion to approve Action/Decision Item e. The motion passed.

- f. Approval of Volunteer Wrestling Coaches, Michael Anderson and Brenden Spar.

Stan Long made a motion to approve Action/Decision Item f. The motion passed.

- g. WSSDA Policies/Procedures New & Revised (final reading): 3115 Homeless Students – Enrollment Rights and Services, 3116 Students in Foster Care, 3122/P Excused and Unexcused

Absences, 3416/P Medication at School, 3432/P Emergencies, 4040/P Public Access to District Records, 5005/P Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval, 5240 Evaluation of Staff, 6020 System of Funds and Accounts, 6100 Revenues from Local, State and Federal Sources, 6220/P Bid Requirements, 6700 Nutrition, Health, and Physical Fitness, 6950 Contractor Assurances, Surety Bonds and Insurance, and Change Orders, 5000/6000 Table of Contents

Bob Fay made a motion to approve Action/Decision Item g. The motion passed.

Information Item(s)

- a. Gold Card
- b. 2017-18 Board Goals
- c. 2017-18 Superintendent Goals
- d. Lewis County Public Health Department Inspection of Elementary Kitchen
- e. Public Records Request: Onvia
- f. WSSDA Newsletter
- g. WSSDA Policies/Procedures New & Revised (first reading): 2337 Disability History Month, 3143 District Notification of Juvenile Offenders

Adjourn the Meeting

At 7:13 P.M., Bob Fay made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker