

ADNA SCHOOL DISTRICT #226
Board Minutes
September 20, 2016

The regularly scheduled board meeting for September 20, 2016 was called order at 6:30 P.M. by Chair, Terry Bower. Members present included Terry Bower, Bob Fay, Melissa Ryan, Stan Long and Jennifer Collins. Chair Terry Bower led the flag salute.

Approval of the revised Agenda of Board Meeting on September 20, 2016. – Jennifer Collins made a motion to approve the revised agenda. The motion passed.

Approval of the Minutes of Board Meeting on September 6, 2016. – Stan Long made a motion to approve the minutes. The motion passed.

Introductions

Chair, Terry Bower welcomed the following visitors to the meeting: Gabe Slape, Chase Collins, Jen Wisner, and Jen Humphrey.

Special Reports

a. Management Team –

Business Manager, Katrin Williams reviewed the cash flow chart for the month of August with an ending balance of \$1,262,357.69. Mrs. Williams also reviewed the district's student enrollment for September. The total headcount is 641 with an FTE of 618.3 (573 budgeted).

Administrative Assistant, LeeAnn Parker, reported the September 2016 accounts payable at \$346,150.19 and the August meal benefits percentage at 27.65%.

Maintenance Supervisor, Ron Parker, reviewed the list of items that have been taken care of in the past month. They include; Freezer repair, fire alarm sensor replacement, domestic hot water heater repairs and annual service of the boilers in both school buildings.

Middle/High School Principal, Kevin Young, reviewed that the startup of school has been good. The students will hear a motivational speaker on September 15th and the ASB has begun fundraising.

Superintendent, Jim Forrest, informed Board members the weekly construction meetings would begin at the end of month.

Financial

a. Review of Voucher Registers for General Fund, Capital Projects Fund and ASB Fund for September 2016.

b. Review of Budget Status for August 2016 for General Fund, Capital Projects Fund, Debt Services Fund, ASB Fund, and Transportation Vehicle Fund.

Consent Item(s)

a. Approval of August 2016 Voucher Registers for General Fund– Vouchers audited and certified by RCW 42.24.090 have been recorded on a listing made available to the Board. As of August 16, 2016, the Board does approve for payment as follows: General Fund Warrant Numbers 105957-106056 in the total amount of \$284,320.26; and Capital Projects Fund Numbers 200189-200196 in the amount of \$61,829.93; and ASB Fund Warrant Numbers 401041-401050 in the total amount of \$14,886.22.

Stan Long made a motion to approve Consent Item a. The motion passed.

b. Approval of September 2016 Payroll.

Jennifer Collins made a motion to approve Consent Item b. The motion passed.

Public Participation

None at this time

Discussion Item(s)

- a. Capital Projects Update, D10 Completion and Alternate Bids – Superintendent Forrest reviewed the D10 form, Notice to Proceed from by OSPI. Mr. Forrest also recapped the contract with Jones and Roberts and reminder Board members of the 45 day window to include any alternate bids.
- b. 2016-17 Board Goals – Superintendent Forrest reviewed the Boards completed goals form 2015-16 and suggested that it be discussed further at the next regularly scheduled meeting.
- c. 2016-14 Superintendent’s Goals – Superintendent Forrest reviewed updated goals for the new year with Board members.
- d. Review of State Testing Results – Middle/High School Principal, Kevin Young reviewed the 2015-16 state testing results with Board members. Mr. Young said that the scores could be improved and together with the staff a plan has been put into place. Elementary Principal, Lisa Dallas also reviewed state testing results and showed the Board that compared to other district our size the students did very well if not higher. Mrs. Dallas also shared that they would like to see a rise in the scores and the staff has begun implementing small changes to reach the goal.
- e. 2016-17 Cooperative Swimming Agreement with Centralia/Chehalis School District – Middle/High School Principal, Kevin Young explained the details of the cooperative with Board members and that there would be no cost to the district.

Action/Decision Item(s)

- a. Approval of 2016-17 Carl Perkins Grant.

Jennifer Collins made a motion to approve Action/Decision Item a. The motion passed.

- b. Approval of Resignation of Middle School Volleyball Coach, Jordan Zurfluh.

Bob Fay made a motion to approve Action/Decision Item b. The motion passed.

- c. Approval to Hire Assistant High School Volleyball Coach, Christine Moon.

Jennifer Collins made a motion to approve Action/Decision Item c. The motion passed.

- d. Approval of Volunteer Robotics Coach(es), Gary Klein and Melanie Case.

Stan Long made a motion to approve Action/Decision Item d. The motion passed.

- e. Approval of 2016-17 Cooperative Swimming Agreement with Centralia/Chehalis School Districts.

Jennifer Collins made a motion to approve Action/Decision Item e. The motion passed.

- f. Approval of Overnight Middle School Leadership at Camp Cispus, October 16-18, 2016.

Jennifer Collins made a motion to approve Action/Decision Item f. The motion passed.

Information Item(s)

- a. House Bill 2449 Summary
- b. Pre-Construction Meeting Overview
- c. Second Grade Student Teacher, Kaylie Hartman

Adjourn the Meeting

At 7:15 P.M., Jennifer Collins made a motion to adjourn from the meeting. The motion passed.

Board Secretary

Board Chair

Minutes recorded by LeeAnn Parker